

FOUR MARKS PARISH COUNCIL

The Parish Office, Uplands Lane, Four Marks, GU34 5AF

Tel: 01420 768284
Email: clerk@fourmarks-pc.org.uk
Website: www.fourmarks-pc.org.uk



Wednesday 24th March 2021

PLEASE NOTE THAT DUE TO CURRENT GOVERNMENT REGULATIONS THIS MEETING WILL BE HELD REMOTELY USING ZOOM VIDEO CONFERENCING. THE LINK TO THE MEETING WILL BE AVAILABLE ON THE PARISH COUNCIL WEBSITE. IF ANY MEMBERS OF THE PUBLIC UNABLE TO ATTEND REMOTELY WISH TO RAISE ITEMS IN THE OPEN SESSION, PLEASE CONTACT THE EXECUTIVE OFFICER.

Dear Councillor

You are hereby summoned to a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** to be held via Zoom Video conferencing Wednesday 31st March 2021 at **7.00pm** when the under mentioned business will be transacted.

Yours sincerely
Sarah Goudie

EXECUTIVE OFFICER

A G E N D A

1. OPEN SESSION/PUBLIC PARTICIPATION

Members of the public are welcome to attend meetings of the Council and its committees. General questions will be taken before the main business of the meeting.

At the conclusion of the Open Session, Council Standing Orders will be applied.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

To receive any Disclosable Pecuniary Interest (DPI) from members concerning specific items on the Agenda.

4. COMMITTEE MINUTES

To approve and sign the minutes of the Finance & General Purposes Committee Meeting held on Wednesday 27th January 2021 (*previously circulated*)

5. CEMETERY ADMINISTRATION AND PROCEDURES (Deferred from previous meeting)

- 5.1 Updated Rules and Regulations (attached)
- 5.2 Proposed changes to administration and procedures (attached)

6. OPEN SPACES/PUBLIC SPACES PROTECTION ORDER

- 6.1 To introduce a 'Use of Public Open Spaces owned by the Parish Council' policy (draft attached)
- 6.2 Recreation Ground – Rules of Use policy – updated for approval (draft attached)
- 6.3 UAV policy – updated for approval (draft to follow)
- 6.4 Hire of Council Facilities by third parties
- 6.5 Maintenance of Council facilities by contractors

7. INVESTMENT STRATEGY

To review and agree investment strategy for adoption following the CCLA presentation.

8. STAFF ADMINISTRATION

To discuss and agree carrying forward of unused holiday and increase of staff hours.

9. CODE OF CONDUCT

To discuss any further update on the new model code of conduct, as applicable.

10. NEXT MEETING: 28th July 2021, 7.00pm, Parish Office