

FOUR MARKS PARISH COUNCIL
The Parish Office, Uplands Lane, Four Marks, GU34 5AF

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Wednesday 21st July 2021

Dear Councillor

You are hereby summoned to attend a meeting of the Full Council to be held at **Four Marks Village Hall** on Wednesday 28th July 2021 at **7.00pm** for the purpose of transacting the following business:

Yours sincerely

Sarah Goudie
EXECUTIVE OFFICER

A G E N D A

1. CHAIRMAN'S WELCOME AND INTRODUCTION

2. APOLOGIES AND APPROVAL OF ABSENCES

3. OPEN SESSION – PUBLIC PARTICIPATION

Members of the public are invited to speak on any topic that is or could be directly related to Council business.
At the conclusion of the Open Session the formal meeting of the Council will commence
Please note the public are then no longer permitted to participate further in the meeting. Standing Orders will be applied.

4. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

To receive any Disclosable Pecuniary Interest (DPI)** from members if appropriate.

***Councillors are reminded of their responsibility to declare any interests they may have in any item of business no later than when that item is reached. Unless dispensation has been granted, members may not participate in any discussion of, or vote on, or discharge any function related to any matter in which they have an interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and must withdraw from the room when the meeting discusses and votes on the matter, unless agreed otherwise.*

5. TO REVOKE THE COVID 19 BUSINESS CONTINUITY PLAN

6. FULL COUNCIL MINUTES

To approve the minutes of the Full Council meeting held on Wednesday 23rd June 2021.

7. PLANNING COMMITTEE

To receive a report from the Planning Committee Chairman on the meetings held on Wednesday 7th July 2021 (*Minutes attached*)

7.1 Planning Application Ref: [49761/005](#)

Location: Fleetwood, 11 Penrose Way, Four Marks GU34 5BG

Proposal: Extension of existing garage and garage roof to the side of the main house

7.2 EHDC Local Plan and Workshops

Summary report following briefing session

8. OPEN SPACES COMMITTEE

To receive a report from the Open Spaces Committee Chairman on the meeting held on Wednesday 7th July 2021 (*Minutes attached*)

9. FINANCE & GENERAL PURPOSES COMMITTEE

To receive a report from the Finance & General Purposes Committee Chairman on the meeting held on Wednesday 21st July 2021 and submission of documents for approval (*Minutes and documents to follow*)

- 9.1 To adopt the Committee Terms of Reference
- 9.2 To adopt the amended Financial Regulations
- 9.3 To acknowledge and agree amendments to all reviewed policies as summarised

10. CHAIRMAN'S REPORT

To receive a report from the Chairman

11. DISTRICT COUNCILLOR REPORT

To receive a report from the Ward Councillor (*previously circulated*)

12. EXECUTIVE OFFICER REPORT AND CORRESPONDENCE (as attached)

- 12.1 Correspondence and any matters arising.
- 12.2 To approve grant request from Victim Support
- 12.3 To approve grant request from FM Football Club for portable dug outs
- 12.4 Review of Parliamentary Constituencies
- 12.5 Code of Conduct

13. FINANCIAL AND ACCOUNTING REPORTS (as previously circulated)

- 13.1 To receive and approve the list of payments made in June 2021
- 13.2 To receive and approve the bank reconciliations and trial balance as at 30th June 2021.
- 13.3 To receive and authorise July 2021 payments (*to follow*)

14. COMMUNITY FACILITY IMPROVEMENT PROJECT

To receive an update on progress to date.

15. EXTERNAL COMMITTEE AND AREA REPRESENTATIVE REPORTS

- 15.1 Allotments
- 15.2 Benians Pavilion
- 15.3 Oak Green
- 15.4 Village Hall

16. ONGOING PROJECTS - UPDATE

To receive any updates on outstanding projects as applicable.

17. NEXT MEETING:

No meeting in August. Next Meeting Wednesday 15th September 2021, 7.00pm at the Village Hall