

FOUR MARKS PARISH COUNCIL
The Parish Office, Uplands Lane, Four Marks, GU34 5AF

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Wednesday 17th January 2024

Dear Councillor

You are hereby summoned to attend a meeting of the Full Council to be held at **Four Marks Village Hall** on Wednesday 24th January 2024 at **7.00pm** for the purpose of transacting the undermentioned business.

Yours faithfully

Acting Clerk

A G E N D A

1. APOLOGIES FOR ABSENCE

2. OPEN SESSION – PUBLIC PARTICIPATION

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Four Marks Parish Council's Standing Orders 3 (d) – (k), with no individual speaker exceeding a maximum of 3 minutes. All public participation, and the duration of this item will be at the discretion of the Chairman.

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, any matter in which you have a pecuniary interest. You must withdraw when the meeting discusses and votes on the matter.

4. FULL COUNCIL MINUTES

To approve the minutes of the Full Council meeting held on Wednesday 20th December 2023.

5. CHAIRPERSON'S REPORT

To receive a report from the Chairperson, as applicable.

6. DISTRICT COUNCILLOR REPORT

To receive a report from the Ward Councillor, as applicable.

7. COMMUNITY BUILDING PROJECT COMMITTEE

7.1 To note any updates from the Committee Chairman.

8. OPEN SPACES COMMITTEE

8.1 To note the Minutes of the Open Space Committee meeting held on Wednesday 3rd January 2024.

8.2 To receive update on clock at Oak Green Parade and discuss repair. (Cllr Briggs)

8.3 To consider Committee recommendation to manage resurfacing of tennis courts with funds accumulated. (Report circulated)

8.4 To consider Committee recommendation regarding the future management of the tennis courts.

9. PLANNING COMMITTEE

9.1 To note the Minutes of the Planning Committee meeting held on Wednesday 3rd January 2024

9.2 To receive update on Local Plan Consultation virtual briefing.

10. FINANCE AND GENERAL PURPOSES COMMITTEE

- 10.1 To note F&GP Minutes of meeting held on the 14th December 2023.
- 10.2 To note next meeting date and time.
- 10.3 To receive the 2024/2025 budget and precept request for Full Council approval.
- 10.4 To agree to transfer any unspent general reserves into a new earmarked reserve for future Neighbourhood Plan.
- 10.5 To create earmarked reserve for tennis club maintenance.

11. STAFFING COMMITTEE

- 11.1 To consider moving Agenda item 11.2 into a closed session.
- 11.2 To consider recommendation from the Staffing Committee regarding Assistant Clerk appointment.

12. OFFICER REPORT

- 12.1 Officer report and any notable correspondence.

13 ACCOUNTING REPORTS AND FINANCIAL ITEMS FOR APPROVAL

- 13.1 To receive and approve the December 2023 payments.
- 13.2 To receive and authorise January 2024 payments to date.

14. COMMUNITY ENGAGEMENT

- 14.1 Update on future events and activities.
- 14.2 To discuss annual newsletter and contents.
- 14.3 Annual Parish meeting – date and format.
- 14.4 To receive update on Vision Statement meeting held on 15th January 2024 (Cllr McAllister.)

15. TO NOTE EXTERNAL COMMITTEE AND AREA REPRESENTATIVE REPORTS (as applicable)

- 15.1 Allotments -Cllr Speed
- 15.2 Benians Committee – Cllr Smith
- 15.3 Oak Green -Cllr Briggs
- 15.4 Village Hall – Cllr Gebbett
- 15.5 Highways – Cllr Pullen (R)
- 15.6 EHAPTC – if applicable, Cllr Black.

16. NEXT MEETING: 21st February 2024, Four Marks Village Hall.

EXCLUSION OF PRESS AND PUBLIC

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.