

FOUR MARKS PARISH COUNCIL
The Parish Office, Uplands Lane, Four Marks, GU34 5AF

Tel: 01420 768284
Email: clerk@fourmarks-pc.org.uk
Website: www.fourmarks-pc.org.uk



Wednesday 10th April 2024

Dear Councillor

You are hereby summoned to attend a meeting of the Full Council to be held at **Four Marks Village Hall** on Wednesday 17th April 2024 at **7.00pm** for the purpose of transacting the undermentioned business.

Yours faithfully

Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

2. OPEN SESSION – PUBLIC PARTICIPATION

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Four Marks Parish Council's Standing Orders 3 (d) – (k), with no individual speaker exceeding a maximum of 3 minutes. All public participation, and the duration of this item will be at the discretion of the Chairman.

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, any matter in which you have a pecuniary interest. You must withdraw when the meeting discusses and votes on the matter.

4. FULL COUNCIL MINUTES

To approve the minutes of the Full Council meeting held on Wednesday 20th March 2024.

5. CHAIRPERSON'S REPORT

To receive a report from the Chairperson, as applicable.

6. DISTRICT COUNCILLOR REPORT

To receive a report from the Ward Councillor, as applicable.

7. COMMUNITY BUILDING PROJECT COMMITTEE

7.1 To note any matters arising/update.

8. OPEN SPACES COMMITTEE

8.1 To receive updates from the Open Spaces working party meeting held on Wednesday 3rd April 2024.

8.2 To review quotations for repair works to Oak Green bus shelter.

8.3 To approve expenditure for Swelling Hill Pond car park.

9. PLANNING COMMITTEE

9.1 To receive any updates from the Planning Committee Chairman.

9.2 Ref: [50994/002](#)

Address: 12 Station Approach, Four Marks, Alton, GU34 5HN

Proposal: Detached Garage with first floor accommodation

10. STAFFING COMMITTEE

10.1 Update from Committee Chairman regarding Staffing matters and vacancy.

10.2 To consider moving item 10.3 into a closed session in accordance with the legislation below.

10.3 To note staff appraisal and any recommendations from the Staffing Committee.

11. FINANCE AND GENERAL PURPOSES COMMITTEE

- 11.1 To receive any appropriate updates.
- 11.2 To approve earmarked reserves as at 31st March 2024
- 11.3 To review and agree the asset register as at 31st March 2024.
- 11.4 To amend Unity trust banking mandate to permit Clerk/RFO to move funds between current and deposit account, as required.

12. OFFICER REPORT

- 12.1 To note Clerks report and any listed correspondence.
- 12.2 To note meeting schedule for 2024/2025

13 FINANCIAL ITEMS.

- 13.1 To receive and approve the March 2024 payments.
- 13.2 To receive and authorise April 2024 payments to date.

14. FOR CONSIDERATION

- 14.1 To consider whether Councillors should be permitted to apply for paid positions and provide quotes or tenders for Council work.

15. TO NOTE EXTERNAL COMMITTEE AND AREA REPRESENTATIVE REPORTS (as applicable)

- 15.1 Allotments -Cllr Speed
- 15.2 Benians Committee – Cllr Smith
- 15.3 Oak Green -Cllr Briggs
- 15.4 Village Hall – Cllr Gebbett
- 15.5 Highways – Cllrs R Pullen and Medhurst.
- 15.6 EHAPTC – Cllrs R Pullen and Black.

16. COMMUNITY ENGAGEMENT

- 16.1 Village picnic preparations and funding.
- 16.2 To confirm next Councillor Surgery date.
- 16.3 To discuss Annual Parish Meeting.

EXCLUSION OF PRESS AND PUBLIC

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.

- 17. **Next meeting: 15th May 2024.**