

FOUR MARKS PARISH COUNCIL
The Parish Office, Uplands Lane, Four Marks, GU34 5AF

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Wednesday 14th February 2024

Dear Councillor

You are hereby summoned to attend a meeting of the Full Council to be held at **Four Marks Village Hall** on Wednesday 21st February 2024 at **7.00pm** for the purpose of transacting the undermentioned business.

Yours faithfully

Clerk

A G E N D A

1. APOLOGIES FOR ABSENCE

2. OPEN SESSION – PUBLIC PARTICIPATION

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Four Marks Parish Council's Standing Orders 3 (d) – (k), with no individual speaker exceeding a maximum of 3 minutes. All public participation, and the duration of this item will be at the discretion of the Chairman.

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, any matter in which you have a pecuniary interest. You must withdraw when the meeting discusses and votes on the matter.

4. FULL COUNCIL MINUTES

To approve the minutes of the Full Council meeting held on Wednesday 24th January 2024.

5. CHAIRPERSON'S REPORT

To receive a report from the Chairperson, as applicable.

6. DISTRICT COUNCILLOR REPORT

To receive a report from the Ward Councillor, as applicable.

7. COMMUNITY BUILDING PROJECT COMMITTEE

7.1 To note any matters arising/update.

8. OPEN SPACES COMMITTEE

8.1 To note the minutes of the Open Space Committee meeting held on Wednesday 7th February 2024 and receive report from Committee Chairman.

8.2 MUGA resurfacing project expenditure for approval.

8.3 Swelling Hill Pond de silting project expenditure for ratification and approval.

9. PLANNING COMMITTEE

9.1 To note the Minutes of the Planning Committee meeting held on Wednesday 7th February 2024 and receive report from Committee Chairman.

9.2 To consider FMPC formal response to Draft Local Plan Consultation.

9.3 To consider Agent request to engage with Council.

9.4 To review Protocol on Planning Application meetings with landowners, developers, or their Agents.

10. STAFFING COMMITTEE

10.1 Update from Committee Chairman regarding Staffing matters and vacancy.

11. FINANCE AND GENERAL PURPOSES COMMITTEE

11.1 To note the Minutes of the Finance and General Purposes Committee meeting held on Wednesday 31st January 2024.

11.2 To approve amendment to FMPC Financial Regulations.

11.3 To review 'Effectiveness of Internal Controls' report and approve Committee recommendations.

11.4 To resolve to sign the lease agreement with The Scout Association and Trust Corporation and authorise any relevant FIT applications.

12. OFFICER REPORT

12.1 To note Clerks report and any listed correspondence.

13 FINANCIAL ITEMS.

13.1 To receive and approve the January 2024 payments.

13.2 To receive and authorise February 2024 payments to date.

13.3 To note bank balances as of February 2024.

13.4 To approve energy switch for Gas supplier and associated Direct Debit.

13.5 Additional signatories for current account.

14. ITEMS FOR CONSIDERATION

14.1 To consider grant application.

15. TO NOTE EXTERNAL COMMITTEE AND AREA REPRESENTATIVE REPORTS (as applicable)

15.1 Allotments -Cllr Speed

15.2 Benians Committee – Cllr Smith

15.3 Oak Green -Cllr Briggs

15.4 Village Hall – Cllr Gebbett

15.5 Highways – Cllrs R Pullen and Medhurst.

15.6 EHAPTC – Cllrs R Pullen and Black.

16. COMMUNITY ENGAGEMENT

16.1 Village picnic preparations and funding.

16.2 To receive update on Cllr surgeries – Cllr Medhurst.

16.3 To discuss annual parish newsletter and progress to date.

16.4 Vision planning.

EXCLUSION OF PRESS AND PUBLIC

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.

17. **Next meeting: 20th March 2024.**