



## **FINANCIAL REPORTS AS AT 28<sup>th</sup> FEBRUARY 2022**

- 1. Payments, February 2022, Unity Trust Bank**
- 2. Receipts, February 2022, Unity Trust Bank**
- 3. Receipts and Payments as at 28<sup>th</sup> FEBRUARY 2022, CCLA PSDF**
- 4. Receipts and Payments as at 28<sup>th</sup> FEBRUARY 2022, Lloyds Bank Credit Card**
- 5. Bank and Cash Reconciliation, as at 28<sup>th</sup> FEBRUARY 2022**
- 6. Detailed Receipts & Payments, as at 28<sup>th</sup> FEBRUARY 2022**

### List of Payments made between 01/02/2022 and 28/02/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/02/2022	Talk Talk Business	DD	35.94		Telephone/b/band
09/02/2022	Lloyds Bank Credit Card	DD	3.00		Credit card fee
17/02/2022	John Watson	BACS	312.50		Consultancy fee
17/02/2022	Currys	BACS	284.99	EO	Brother Printer
17/02/2022	Wildly Upbeat Printers	BACS	12.00		Letterhead stickers
17/02/2022	Four Marks Village Hall	BACS	62.50		January Hall Hire
17/02/2022	SSE Southern Electric	BACS	80.34		Oak Green
17/02/2022	Howard Carpenter	BACS	338.41		Allotment expenses
17/02/2022	W & P Garden Services	BACS	240.00		Open Space Maint
17/02/2022	Eddie Hodkin	BACS	255.00		Open Space Maint.
17/02/2022	Loos for Dos	BACS	423.00		QPJ event
17/02/2022	Vision ICT	BACS	259.20		Annual email fee
17/02/2022	Howard Carpenter	BACS	137.18		Allotment expenses
17/02/2022	C&D Trees Limited	BACS	984.00		Ash tree removal
18/02/2022	British Gas	DD	269.96		Pavilion – January
24/02/2022	SSE Southern Electric	DD	241.77		Pavilion - January
28/02/2022	S J Heath	BACS	800.00		Water fountain
28/02/2022	Staff Costs	BACS	4098.63		January
		<b>Total Payments</b>	<b>8,838.42</b>		

### Cash Received between 01/02/2022 and 28/02/2022

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
16/02/2022	East Hants District Council	EBACS	Cllr Grant - Tree Planting	995.00
24/02/2022	East Hants District Council	EBACS	Grant, Festival Committee sign	510.00
03/02/2022	HM Revenue & Customs	BACS	VAT 3rd Qtr repayment	4,202.40
02/02/2022	Howard Carpenter	BANK	Annual Allotment rentals	2,483.05
14/02/2022	Howard Carpenter	BANK	Allotment Plot D11 - Zississ	45.00
			<b>Total Receipts</b>	<b>8,235.45</b>

**CCLA Deposit Fund**

<b>Receipts</b>				<b>Nominal Ledger Analysis</b>				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		161,596.00					161,596.00	
Statement Banked:01/04/2021		6.29						
Statement CCLA PSDF		6.29			1080	120	6.29	Dividend reinvested
Statement Banked:01/05/2021		4.29						
Statement CCLA PSDF		4.29			1080	120	4.29	Dividend Reinvested
Statement Banked:01/06/2021		3.50						
Statement CCLA PSDF		3.50			1080	120	3.50	Dividend reinvested
Statement Banked:01/07/2021		4.17						
Statement CCLA PSDF		4.17			1080	120	4.17	Dividend Reinvested
Statement Banked:01/08/2021		3.18						
Statement CCLA PSDF		3.18			1080	120	3.18	Dividend Reinvested
STATEMENT Banked:01/09/2021		3.26						
STATEMENT CCLA PSDF		3.26			1080	120	3.26	Dividend Reinvested
Banked:07/10/2021		30,000.00						
Deposit Unity Trust Bank		30,000.00			220		30,000.00	Transfer to Deposit a/c
Statement Banked:31/10/2021		2.96						
Statement CCLA PSDF		2.96			1080	120	2.96	Dividend reinvested
Statement Banked:01/11/2021		3.95						
Statement CCLA PSDF		3.95			1080	120	3.95	Dividend Reinvested
Statement Banked:01/12/2021		6.53						
Statement CCLA PSDF		6.53			1080	120	6.53	Dividend Reinvested
Statement Banked:01/01/2022		14.61						
Statement CCLA PSDF		14.61			1080	120	14.61	Dividend reinvested
Statement Banked:01/02/2022		26.94						
Statement CCLA PSDF		26.94			1080	120	26.94	Divident Reinvested
<b>Total Receipts</b>		<b>30,079.68</b>	<b>0.00</b>	<b>0.00</b>			<b>30,079.68</b>	
<b>Cashbook Totals</b>		<b>191,675.68</b>	<b>0.00</b>	<b>0.00</b>			<b>191,675.68</b>	

**CCLA Deposit Fund**

<b>Payments</b>				<b>Nominal Ledger Analysis</b>					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
<b>Total Payments</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>			<b>0.00</b>	
<b>Balance Carried Fwd</b>			<b>191,675.68</b>						
<b>Cashbook Totals</b>			<b>191,675.68</b>	<b>0.00</b>	<b>0.00</b>			<b>191,675.68</b>	

**Lloyds Bank Credit Card**

<b>Receipts</b>		<b>Nominal Ledger Analysis</b>						
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 09/04/2021	<b>362.68</b>						
DD	Unity Trust Bank	362.68			220		362.68	Credit card payment
	Banked: 10/05/2021	<b>116.39</b>						
DD	Unity Trust Bank	116.39			220		116.39	Credit Card Payment
	Banked: 09/06/2021	<b>116.39</b>						
DD	Unity Trust Bank	116.39			220		116.39	Credit Card Payment
	Banked: 12/07/2021	<b>283.87</b>						
DD	Unity Trust Bank	283.87			220		283.87	Credit Card Payment
	Banked: 09/08/2021	<b>3.00</b>						
DD	Unity Trust Bank	3.00			220		3.00	Credit Card Payment
	Banked: 09/09/2021	<b>16.99</b>						
DD	Unity Trust Bank	16.99			220		16.99	Credit Card payment
	Banked: 11/10/2021	<b>44.94</b>						
DD	Unity Trust Bank	44.94			220		44.94	Credit card payment
	Banked: 09/11/2021	<b>24.98</b>						
DD	Unity Trust Bank	24.98			220		24.98	Credit card payment
	Banked: 10/12/2021	<b>57.08</b>						
DD	Unity Trust Bank	57.08			220		57.08	Credit card payment
	Banked: 12/01/2022	<b>3.00</b>						
DD	Unity Trust Bank	3.00			220		3.00	Credit card payment
	Banked: 09/02/2022	<b>3.00</b>						
DD	Unity Trust Bank	3.00			220		3.00	Credit card payment
	Banked: 14/03/2022	<b>279.88</b>						
DD	Unity Trust Bank	279.88			220		279.88	Credit card payment
<b>Total Receipts</b>		<b>1,312.20</b>	<b>0.00</b>	<b>0.00</b>			<b>1,312.20</b>	
<b>Cashbook Totals</b>		<b>1,312.20</b>	<b>0.00</b>	<b>0.00</b>			<b>1,312.20</b>	

**Lloyds Bank Credit Card**

<b>Payments</b>				<b>Nominal Ledger Analysis</b>					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/04/2021	Zoom Video Communications Inc	CP18	14.39		2.40	4055	100	11.99	Standard Pro monthly charge
01/04/2021	East Hants District Council	CP19	280.50		46.75	4090	285	233.75	Pre-App Planning Advice
01/04/2021	UK Planning Maps	CP20	64.79		10.80	4305	285	53.99	Location Plan for Planning App
01/04/2021	Lloyds Bank Credit Card	CP21	3.00			4052	100	3.00	Monthly credit card fee
01/05/2021	Zoom Video Communications Inc	CP22	14.39		2.40	4055	100	11.99	Standard Pro Monthly charge
01/05/2021	Survey Monkey	CP23	99.00			4305	285	99.00	Community Project Survey
01/05/2021	Lloyds Bank Credit Card	CP24	3.00			4052	100	3.00	Monthly Credit Card Fee
01/05/2021	Survey Monkey	CP23	-99.00			4305	285	-99.00	Project survey subscription
01/05/2021	Survey Monkey	CP23	99.00		16.50	4305	285	82.50	Project survey subscription
01/06/2021	Survey Monkey	CP25	99.00		16.50	4305	285	82.50	Monthly fee survey platform
01/06/2021	Zoom Video Communications Inc	CP26	14.39		2.40	4055	100	11.99	Standard pro monthly charge
01/06/2021	Lloyds Bank Credit Card	CP27	3.00			4052	100	3.00	Monthly credit card fee
01/07/2021	Survey Monkey	CP28	99.00		16.50	4305	285	82.50	Monthly fee survey platform
01/07/2021	Taimani Ltd	CP29	38.98		6.50	4260	200	32.48	Taimani Ltd
01/07/2021	System Hygiene	CP29	29.50		4.92	4260	200	24.58	Rings for Litter Pickers
01/07/2021	Zoom Video Communications Inc	CP30	14.39		2.40	4055	100	11.99	Standard Pro Monthly Charge
01/07/2021	Survey Monkey	CP31	99.00		16.50	4305	285	82.50	Monthly Fee survey platform
01/07/2021	Lloyds Bank Credit Card	CP32	3.00			4052	100	3.00	Monthly credit card fee
01/08/2021	Lloyds Bank Credit Card	CP33	3.00			4052	100	3.00	Monthly Credit Card Fee
01/09/2021	Amazon	CP34	13.99			4055	100	13.99	Mourning Armbands
01/09/2021	Lloyds Bank Credit Card	CP35	3.00			4052	100	3.00	Monthly credit card fee
01/10/2021	Amazon	CP36	41.94		6.99	4205	205	34.95	Ducting for Pavilion
01/10/2021	Lloyds Bank Credit Card	CP37	3.00			4052	100	3.00	Monthly credit card fee
01/11/2021	RBL Poppy Shop	CP38	21.98		3.67	4051	100	18.31	RBL Poppy Wreath
01/11/2021	Lloyds Bank Credit Card	CP39	3.00			4052	100	3.00	Monthly Credit Card Fee
01/12/2021	HK Huading Ribbons & Bows	CP40	7.98		1.33	4055	100	6.65	Mourning ribbons for office
01/12/2021	Angles Fashion Ltd	CP41	5.90		0.98	4055	100	4.92	Mourning Ties for office
01/12/2021	Majestic Distribution	CP42	40.20		6.70	4205	255	33.50	Gravitex chip protection-ramps
01/12/2021	Lloyds Bank Credit Card	CP43	3.00			4052	100	3.00	Monthly Credit card fee
01/01/2022	Lloyds Bank Credit Card	CP44	3.00			4052	100	3.00	Monthly credit card fee
01/02/2022	Lloyds Bank Credit Card	CP45	3.00			4052	100	3.00	Monthly credit card fee
14/03/2022	Microsoft	CP46	79.99		13.33	4055	100	66.66	Microsoft 365 office package
14/03/2022	Vistaprint	CP47	196.89		32.82	4055	100	164.07	Newsletter printing costs
14/03/2022	Lloyds Bank Credit Card	CP48	3.00			4052	100	3.00	Monthly credit card fee
<b>Total Payments</b>			<b>1,312.20</b>	<b>0.00</b>	<b>210.39</b>			<b>1,101.81</b>	
<b>Balance Carried Fwd</b>			<b>0.00</b>						
<b>Cashbook Totals</b>			<b>1,312.20</b>	<b>0.00</b>	<b>210.39</b>			<b>1,101.81</b>	

**Bank - Cash and Investment Reconciliation as at 28 February 2022**

<u>Confirmed Bank &amp; Investment Balances</u>		
<u>Bank Statement Balances</u>		
28/02/2022	Unity Trust Bank	32,879.83
28/02/2022	CCLA Deposit Fund	191,875.68
31/01/2022	Benian Trust National Savings	38,560.61
29/12/2021	Lloyds Bank Credit Card	0.00
		<b>263,116.12</b>
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<u>All Cash &amp; Bank Accounts</u>		
1	Unity Trust Bank	32,879.83
2	TSB Deposit A/C - closed	0.00
3	CCLA Deposit Fund	191,875.68
4	Benians Trust Fund - NS&I	38,560.61
5	TSB Bank Plc - closed	0.00
6	Lloyds Bank Credit Card	0.00
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>263,116.12</b>

## Detailed Receipts &amp; Payments by Account 28/02/2022

## Council Detail Report

	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
<b>Receipts Detail</b>						
115 VAT reclaimed	15,855	0	(15,855)			0.0%
1000 Cemetery Fees	2,285	5,000	2,715			45.7%
1010 Grants received	2,900	0	(2,900)			0.0%
1015 Developers Contributions	2,000	0	(2,000)			0.0%
1050 Sports Pavilion Income	4,000	4,000	0			100.0%
1051 Sports Pitches/ground hire	2,265	0	(2,265)			0.0%
1055 Allotment Income	2,831	0	(2,831)			0.0%
1060 Wayleave	72	70	(2)			103.3%
1064 Reimbursements	115	0	(115)			0.0%
1075 Entry Fees - Events	858	0	(858)			0.0%
1076 Precept	133,780	133,780	0			100.0%
1080 Bank Interest/Dividend	84	0	(84)			0.0%
1100 Festival Committee	500	0	(500)			0.0%
1115 Queens Platinum Jubilee	3,000	0	(3,000)			0.0%
<b>Total Receipts</b>	<b>170,544</b>	<b>142,850</b>	<b>(27,694)</b>			<b>119.4%</b>
<b>Payments Detail</b>						
515 VAT payments	14,347	0	(14,347)		(14,347)	0.0%
4000 Net Salaries and PAYE	36,341	38,000	1,659		1,659	95.6%
4005 Pension Contributions	7,890	8,500	610		610	92.8%
4050 Mileage and Travel Expenses	336	600	264		264	56.0%
4051 Chairmans Allowance	18	100	82		82	18.3%
4052 Bank charges	132	200	68		68	66.2%
4055 Administration	1,675	1,600	(75)		(75)	104.7%
4060 Village Hall Hire	172	150	(22)		(22)	114.3%
4065 Subscriptions	1,380	1,450	70		70	95.2%
4070 Audit Charges	1,088	1,300	213		213	83.7%
4075 Training and Publications	925	750	(175)		(175)	123.3%
4080 Insurance	1,867	2,250	383		383	83.0%
4090 Legal & Professional Fees	1,214	2,000	786		786	60.7%
4095 Event expenses	828	0	(828)		(828)	0.0%
4100 Gas	1,022	1,300	278		278	78.6%
4105 Electricity	2,006	3,000	995		995	66.8%
4115 Telephone & Broadband	326	400	74		74	81.4%
4120 Rates Including Water	9	1,400	1,391		1,391	0.7%
4125 Bins	3,159	6,500	3,341		3,341	48.6%
4200 General - maint/upkeep	1,655	3,000	1,345		1,345	55.2%
4201 General - Annual servicing	1,235	2,000	765		765	61.7%
4205 General - Materials	1,633	2,000	367		367	81.6%
4255 Open Spaces - maint/upkeep	22,791	25,000	2,209		2,209	91.2%

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**Council Detail Report**

	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
4256 Open Spaces - Annual servicing	706	150	(556)		(556)	470.3%
4257 Open Spaces - Tree maint/plant	10,155	10,000	(155)		(155)	101.6%
4260 Open Spaces - Materials/Equip	22,196	10,000	(12,196)		(12,196)	222.0%
4261 Open Spaces - Grant expenditur	1,395	0	(1,395)		(1,395)	0.0%
4265 Footpaths	0	1,000	1,000		1,000	0.0%
4280 Allotments - Expenses	710	0	(710)		(710)	0.0%
4285 Developer Contribution expendi	3,735	0	(3,735)		(3,735)	0.0%
4290 Allotments - Maint.	1,086	0	(1,086)		(1,086)	0.0%
4305 Community Building Project	2,513	15,000	12,487		12,487	16.8%
4315 Grants & Donations - Other	4,457	4,000	(457)		(457)	111.4%
4320 Neighbourhood Plan	172	200	28		28	86.2%
4325 Capital Expenditure	307	1,000	693		693	30.7%
4345 Queens Platinum Jubilee	367	0	(367)		(367)	0.0%
<b>Total Overhead</b>	<b>149,846</b>	<b>142,850</b>	<b>(6,996)</b>	<b>0</b>	<b>(6,996)</b>	<b>104.9%</b>
<b>Total Receipts</b>	<b>170,544</b>	<b>142,850</b>	<b>(27,694)</b>			<b>119.4%</b>
<b>Total Payments</b>	<b>149,846</b>	<b>142,850</b>	<b>(6,996)</b>	<b>0</b>	<b>(6,996)</b>	<b>104.9%</b>
<b>Net Receipts over Payments</b>	<b>20,698</b>	<b>0</b>	<b>(20,698)</b>			
<b>Movement to/(from) Gen Reserve</b>	<b>20,698</b>					