



Meeting of the Full Council

17th April 2024

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FOUR MARKS PARISH COUNCIL
The Parish Office, Uplands Lane, Four Marks, GU34 5AF

Tel: 01420 768284
Email: clerk@fourmarks-pc.org.uk
Website: www.fourmarks-pc.org.uk



Wednesday 10th April 2024

Dear Councillor

You are hereby summoned to attend a meeting of the Full Council to be held at **Four Marks Village Hall** on Wednesday 17th April 2024 at **7.00pm** for the purpose of transacting the undermentioned business.

Yours faithfully

Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

2. OPEN SESSION – PUBLIC PARTICIPATION

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Four Marks Parish Council's Standing Orders 3 (d) – (k), with no individual speaker exceeding a maximum of 3 minutes. All public participation, and the duration of this item will be at the discretion of the Chairman.

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, any matter in which you have a pecuniary interest. You must withdraw when the meeting discusses and votes on the matter.

4. FULL COUNCIL MINUTES

To approve the minutes of the Full Council meeting held on Wednesday 20th March 2024.

5. CHAIRPERSON'S REPORT

To receive a report from the Chairperson, as applicable.

6. DISTRICT COUNCILLOR REPORT

To receive a report from the Ward Councillor, as applicable.

7. COMMUNITY BUILDING PROJECT COMMITTEE

7.1 To note any matters arising/update.

8. OPEN SPACES COMMITTEE

8.1 To receive updates from the Open Spaces working party meeting held on Wednesday 3rd April 2024.

8.2 To review quotations for repair works to Oak Green bus shelter.

8.3 To approve expenditure for Swelling Hill Pond car park.

9. PLANNING COMMITTEE

9.1 To receive any updates from the Planning Committee Chairman.

9.2 Ref: [50994/002](#)

Address: 12 Station Approach, Four Marks, Alton, GU34 5HN

Proposal: Detached Garage with first floor accommodation

10. STAFFING COMMITTEE

10.1 Update from Committee Chairman regarding Staffing matters and vacancy.

10.2 To consider moving item 10.3 into a closed session in accordance with the legislation below.

10.3 To note staff appraisal and any recommendations from the Staffing Committee.

11. FINANCE AND GENERAL PURPOSES COMMITTEE

- 11.1 To receive any appropriate updates.
- 11.2 To approve earmarked reserves as at 31st March 2024
- 11.3 To review and agree the asset register as at 31st March 2024.
- 11.4 To amend Unity trust banking mandate to permit Clerk/RFO to move funds between current and deposit account, as required.

12. OFFICER REPORT

- 12.1 To note Clerks report and any listed correspondence.
- 12.2 To note meeting schedule for 2024/2025

13 FINANCIAL ITEMS.

- 13.1 To receive and approve the March 2024 payments.
- 13.2 To receive and authorise April 2024 payments to date.

14. FOR CONSIDERATION

- 14.1 To consider whether Councillors should be permitted to apply for paid positions and provide quotes or tenders for Council work.

15. TO NOTE EXTERNAL COMMITTEE AND AREA REPRESENTATIVE REPORTS (as applicable)

- 15.1 Allotments -Cllr Speed
- 15.2 Benians Committee – Cllr Smith
- 15.3 Oak Green -Cllr Briggs
- 15.4 Village Hall – Cllr Gebbett
- 15.5 Highways – Cllrs R Pullen and Medhurst.
- 15.6 EHAPTC – Cllrs R Pullen and Black.

16. COMMUNITY ENGAGEMENT

- 16.1 Village picnic preparations and funding.
- 16.2 To confirm next Councillor Surgery date.
- 16.3 To discuss Annual Parish Meeting.

EXCLUSION OF PRESS AND PUBLIC

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.

- 17. **Next meeting: 15th May 2024.**

FOUR MARKS PARISH COUNCIL
Minutes of the Full Council Meeting
Held on Wednesday 21st February 2024 commencing at 7.00pm
At Four Marks Village Hall, Lyminster Bottom, Four Marks

MEMBERS PRESENT:	Cllrs Briggs, Pullen (R), Pullen (M), McAllister, Medhurst, Black, Coulson and Speed.
STAFF:	Jo Tsigarides, Clerk
PUBLIC:	Six members of the public
OTHER:	District Councillor Richardson.
APOLOGIES:	Cllrs Gebbett, Smith.

24.38 APOLOGIES AND APPROVAL OF ABSENCES

Apologies were received by Cllr Gebbett (health issues) and Cllr Smith (holiday) and were duly accepted by the Council.

24.39 OPEN SESSION – PUBLIC PARTICIPATION

Residents of Fairfield Green discussed continued breaches of conditions relating to Longcroft Cattery. Resident one discussed the breaches in greater detail and resident two disclosed that they had been contacted by the Police regarding alleged harassment. They would forward details onto the Council.

Resident three reported that an individual was disposing of glass bottles along some lanes, verges and more worryingly placing glass bottles in potholes. It was noted that this is occurring in Gradwell Lane, Alton Lane and Brislands Lane and seems to be prevalent in the afternoons. The Clerk was asked to post on Social Media about this and contact the PCSO to see what they could do.

There being no further items to raise, the Open Session ended at 7.18pm, Standing Orders were applied.

24.40 DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS

24.41 FULL COUNCIL MINUTES

On the proposal of Cllr R Pullen, seconded by Cllr Medhurst, and with all Councillors in agreement, it was:

RESOLVED To approve the Minutes of the Full Council meeting held on Wednesday 21st February 2024 as a true reflection of the meeting and were duly signed by the Chairman.

24.42 CHAIRPERSON’S REPORT

Cllr Briggs reported that there were issues with the delivery of the newsletter which the Clerk was working to resolve.

24.43 DISTRICT COUNCILLOR REPORT

A written report was received by Councillor Day and circulated ahead of the meeting.

24.44 COMMUNITY BUILDING PROJECT COMMITTEE

24.44.1 To note any matters arising/updates.

The Clerk advised that a separate email; communitybuilding@fourmarks-pc.org.uk had been set up for Smart Marketing to assist them with engagement. Councillors were urged to send the email out that the Clerk had drafted to any contacts that operate groups or clubs within the area, even if the survey is duplicated.

The Sports Consultant had begun work and had meetings planned with governing bodies, starting with Sport England scheduled for Friday 22nd March 2024. The Clerk had asked them to attend the Annual Parish meeting.

24.44.2 To ratify expenditure for Sports consultant report.

The proposal from the Sports Consultant had been circulated to the Councillors. Due to the urgent nature, the proposal had been agreed by email.

On the proposal of Cllr Pullen, which was seconded by Cllr McAllister, and with all Councillors in agreement, it was:

RESOLVED to proceed with the proposal and approve the related expenditure; £1850 for initial engagement and £2400 for needs assessment.

24.45 OPEN SPACES COMMITTEE

24.45.1 To note the Minutes of the Open Spaces Committee meeting held on Wednesday 6th March 2024 and receive a report from the Committee Chairman.

Minutes were noted.

24.46 PLANNING COMMITTEE

24.46.1 To note the Minutes of the Planning Committee meeting held on Wednesday 6th March

The Minutes were noted. Cllr McAllister had been following up on a decision for the Gladman appeal but had not had any information to share.

24.47 STAFFING COMMITTEE

24.47.1 Update from Committee Chairman regarding staffing matters and vacancy.

Cllr R Pullen informed the Council that the RFO applicants to date had not been suitable and that the post had been readvertised. The Locum RFO had confirmed that she would continue in the role until a replacement is found.

24.48 FINANCE AND GENERAL PURPOSES COMMITTEE

24.48.1 To receive any appropriate updates

There were no updates. On the advice of the RFO, it was suggested that the 10th April 2024 would be an appropriate date for the next FGP meeting.

24.49 OFFICER REPORT

24.49.1 To note Clerks report and any listed correspondence.

In addition to the circulated correspondence, the Clerk provided a brief update on the HALC conference. The Council were also informed that Friends of Four Marks School had been in touch to enquire as to whether the Council might be able to assist with a fireworks display. The Clerk had arranged to meet them after Easter and Cllr M Pullen had offered to attend.

24.50 FINANCIAL ITEMS.

24.50.1 To receive and approve the February 2024 payments.

On the proposal of Cllr R Pullen, which was seconded by Cllr Briggs, with all Councillors in agreement, it was: **RESOLVED to approve the February 2024 payments totalling £52757.72.**

24.50.2 To receive and authorise the March 2024 payments to date.

On the proposal of Cllr Speed, which was seconded by Cllr R Pullen, and with all Councillors in agreement, it was

RESOLVED to approve the March 2024 payments to date totalling 52757.82.

24.50.3 To approve energy switch for Gas supplier and associated Direct Debit.

British Gas had sent a direct renewal quotation and due to the timescales, this had been approved in principle by the Finance and General Purposes Committee. The annual estimated cost was quoted as £1590.29 and there would be a monthly direct debit.

On the proposal of Cllr McAllister, which was seconded by Cllr R Pullen, and with all Councillors in agreement, it was:

RESOLVED to approve the Gas supply contract for the Benians Pavilion along with the associated Direct Debit.

24.50.4 To review and approve amendment to Financial Regulation 5.10

The Clerk explained that due to related Councillors being authorised signatories, a provision needed to be made in the Financial Regulations. Cllr R Pullen assured the Council that he would only sign payments with a family member if there was a danger to the delivery of Council services or another emergency. Reg 5.10 had been amended and on the proposal of Cllr Briggs, which was seconded by Cllr McAllister, and with all Councillors in agreement, it was:

RESOLVED to approve the amendment to Financial Regulation 5.10

24.51 ITEMS FOR APPROVAL

24.51.1 To ratify decision to purchase and install speed cameras under the EHDC Speed camera initiative.

Due to the timescales involved in the grant award process, the Council had agreed in principle to apply for a S178 license to operate three speed watch devices along the A31. The grant application had been successful, and the Council is currently awaiting the payment of £1767 to purchase the cameras.

On the proposal of Cllr M Pullen, which was seconded by Cllr Medhurst, and with the majority of Councillors in agreement (six in favour, two objected – Cllrs Coulson and Speed), it was:

RESOLVED to approve the application for a S178 license, grant application and installation of three speed watch devices along the A31.

24.52 TO NOTE EXTERNAL COMMITTEE AND AREA REPRESENTATIVE REPORTS

24.52.1 Allotments – Cllr Speed

Cllr Speed reported on the allotment AGM which was held on 5th March 2024 and advised the Council that all plots were now taken. A new padlock had been fitted and the Parish Clerk has a spare key.

24.52.2 Benians Committee – Cllr Smith

Following a meeting with the Benians Committee Chairman on behalf of the F&GP Committee, Cllrs Pullen and Gebbett had agreed an annual fee of £6000 under the License to Occupy agreement for the group. This increase was due to increased utility charges.

24.52.3 Oak Green – Cllr Briggs

Companies had been contacted to quote to replace the supports on the clock tower and access the clock. One company had declined to quote due to the amount of work involved and the other quotation was discussed. They will be presented to the next meeting of the Open Spaces Committee.

24.52.4 Village Hall – Cllr Gebbett

Cllr Pullen advised that the S106 grant applied for by the Committee had been approved and that works could now be booked in to install LED lighting.

24.52.5 Highways

Cllrs Medhurst and R Pullen updated the Council following a recent meeting with Hampshire Highways and confirmed that the Safer Routes to Schools project is going ahead.

There was a brief discussion about the school crossing patrol assistant.

24.52.6 EHAPTC

The next meeting is scheduled for the 8th May 2024 at 7.30pm via Teams. There will the hopefully be an in person meeting on the 10th July 2024.

24.53 COMMUNITY ENGAGEMENT

24.53.1 Village picnic preparations and funding

Preparations were underway and a meeting was planned for Monday 26th March 2024 to update the planning group.

24.53.2 To receive update on Cllr Surgeries

A Councillor surgery had taken place on Saturday 16th March with Cllrs Briggs and Medhurst in attendance. An issue with day room use on Alton Lane was discussed and also a suggestion from a resident that Lymington Bottom Green becomes 'dog free'. This will be discussed at the next meeting of the Open Spaces Committee.

24.53.3 To discuss Annual Parish Meeting

The Annual Parish meeting was scheduled to take place on Wednesday 24th April 2024, at 7pm at Four Marks Village Hall. Donna Jones, PCC had agreed to present, along with Alton Energy. Community recognition awards will also take place and nominations would be informally discussed following the meeting. The Clerk was asked to invite the PCSO.

24.54 Meeting closed at 8.10pm

24.55 Next meeting: 17th April 2024

Open Spaces Committee

Working party notes 3rd April 2024

Present

Cllrs Gebbett (Chairman), Coulson, Medhurst, Speed and M Pullen.

Clerk.

Badger orchard

- Clerk advised that there had not been a response from BPA, and that the Committee will be emailed when this is received.

Four Marks Environmental Group

- The group would respond to Cllr Gebbett

Kingswood Copse

- Signs produced, awaiting installation.
- Contractor to visit site to quote for planting some substantial hedging.
- Mapping alterations underway.

Bench donation from Four Marks Care

- Cllrs R Pullen and Speed would meet FM Care with the Clerk to decide on exact location. Committee happy with material choice. Clerk to arrange.

Resident suggestion to make Lymington Bottom green 'dog free'

- Raised at Councillor surgery.
- Decided too difficult to police.
- Clerk to review signage as suggested by Cllr Medhurst for future meeting.

Removal of Stile on FP 27

- Happy for Ropley PC to contact resident.

Angling Club request for exclusive rights to fish/fish management

- Consider putting in annual fee invoice – RFO/Clerk to draft for Committee approval.

Bus shelter at Oak Green

- Disappointment at only one quote – Cllrs to recommend other companies, Clerk/Assistant Clerk to prepare brief and do site visits.
- Full Council 17th April – budget to be discussed.

Request for lighting at bus stop.

- Proximity to streetlight to be investigated.
- Signposting on social media re reporting issues with Stagecoach. Clerk.

Dog sign at Recreation Ground

- Reviewed – future Agenda item.

Resident request regarding use of Archery field

- Clerk to follow up on goal posts – what has happened to the second sockets?
- Moving goal posts will alleviate problem.
- Review agreement with Archers and how much of field they are permitted to use.

Memorial bench at Cricket pitch

- Respond to resident, further information, but in principle agreed.

Scalpings at Swelling Hill Pond Car park

- Defer to Full Council, Committee agree.

Bin provision at Oak Green parade

- Awaiting further costs of additional empty/whether a 'double bin' incurs the same cost as a single. Next Committee meeting for discussion.

Raised Sleeper bed at Oak green parade.

- To seek further quotations.

Update on Swelling Hill Pond.

Cllr Gebbet briefly outlined outstanding works.

Update on tennis court/MUGA resurfacing.

Due to be completed mid – April. ClubSpark now live.

Agenda item 8.2

Further information may be circulated prior to the meeting.

WORKS TO THE BUS SHELTER AT OAK GREEN PARADE, FOUR MARKS

ACCESS TO INTERNAL CLOCK TOWER

Erect Heras fencing around the bus shelter to protect the public from entering whilst the works take place, erect portable tower scaffolding inside to gain access to the top of the roof area. Prop up the rafters and hips and cut out the very top section above the noggins and put in a timber ring beam in a square to allow access to the rear of the clock, once this is complete then create a ply wood trap that sits in the whole to blank off the top section. When the works are complete then remove the scaffolding and heras fencing from site and leave clean and tidy.

£1195-00 + VAT

MAIN SUPPORT POSTS

Where the support posts have been put in the ground they are becoming rotten at the bottoms, the proposal is to get them propped up off the ground which would include the following:
Once again heras fence around the area to protect the public, acro prop up one side at a time to take the weight and cut off a small section of the round post at the bottom, clean out the area where they are in the ground and concrete the hole back in as a stable base for the new metal leg to stand on. Fit and bolt the new leg to the post and the concrete, the new support would be something similar to a heavy duty galvanised elevated post base PBH120. Once each side is done then remove the props, we have allowed to do this to 7 posts in total, not the one that is built into the flower bed wall as this is in sound condition at this stage. Clear away the heras fencing and leave the site clean and tidy.

£3425-00 + VAT

SHINGLES TO THE ROOF

Some of the shingle appear to be rotting to the underside, this needs a bit more investigation from our roofer, once we have been to site and done the investigation then we will come back to you with our findings and a price to carry out the works.

Four Marks Parish Council
Reserves Balance
2023 - 2024

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Benians Trust Fund	38,596.50				38,596.50
Klingswood Copse	1,564.70				1,564.70
Badger Close	1,655.10	685.00			2,340.10
Bus Shelter	846.83				846.83
Defibrillator Fund	55.00				55.00
Allotments	4,477.05		3,433.60	2,769.50	3,812.95
Elections	3,380.40				3,380.40
Tennis Courts	3,177.30	2,588.69			5,765.99
Community Building Fund	31,586.68				31,586.68
FM Youth Club Fund	9,561.79	-4,561.79			5,000.00
Festival Committee	2,083.72				2,083.72
Playground Maintenance	10,000.00				10,000.00
Tree maintenance/planting	930.00	-930.00			0.00
Legal Fees	2,460.00				2,460.00
S106 Received pending	3,315.00				3,315.00
Grants received pending	974.03	-775.00			199.03
Environmental Group	427.50		45.50		382.00
Klings Coronation	75.81	-75.81			0.00
PWLB	34,500.00	-20,000.00			14,500.00
Swelling Hill Pond		30,000.00	15,000.00		15,000.00
Events		1,435.81			1,435.81
Speed Cameras		1,591.00			1,591.00
Neighbourhood Plan		30,000.00			30,000.00
Total Earmarked	149,667.41	39,957.90	18,479.10	2,769.50	173,915.71
TOTAL RESERVE	149,667.41	39,957.90	18,479.10	2,769.50	173,915.71
GENERAL FUND					67,208.01
TOTAL FUNDS					241,123.72

Four Marks Parish Council
Fixed Assets and Long Term Investments

Asset Description	Date Acquired	Purchase Value	Current Value	Location /Responsibility	Estimated Life	Usage/Capacity	Charges
Administration							
FR001 Filing cabinets x 4	04/02/2019	1.00		Parish office, Uplands La			
FR0010 Meeting chairs x 4	04/02/2019	1.00	200.00	Parish office, Uplands La			
FR0011 Fire proof safe	12/01/2021	775.00		Parish office, Uplands La			
FR002 Chairs x 2	04/02/2019	1.00		Parish office, Uplands La			
FR003 Desks x 2	04/02/2019	1.00		Parish office, Uplands La			
FR004 Shelving units	04/02/2019	1.00		Parish office, Uplands La			
FR005 Cabinets x 2	04/02/2019	1.00		Parish office, Uplands La			
FR006 Pedestal filing drawers x 2	04/02/2019	152.00	152.00	Parish office, Uplands La			
FR007 Fridge	04/02/2019	100.00	100.00	Parish office, Uplands La			
FR008 oil fired radiators x 2	04/02/2019	200.00	200.00	Parish office, Uplands La			
FR009 Meeting table	08/11/2019	67.00	67.00	Parish office, Uplands La			
FR012 Litter pickers		43.98	43.98	17 x litter pickers located			
IT001 Desktop & monitor (Zoostorm)	04/02/2019	671.00	671.00	Parish office, Uplands La			
IT004 Projector (Sony)	04/02/2019	244.00	350.00	Parish office, Uplands La			
IT006 Telephone (BT)	04/02/2019	126.00	126.00	Parish office, Uplands La			
IT008 CCTV equipment	03/04/2019	651.35	651.35	Parish office, Uplands La			
IT009 Asus Vivo laptop	01/03/2020	333.33	333.33	Parish office, Uplands La			
IT010 Asus N4200 and case	23/03/2020	328.32	328.32	Parish office, Uplands La			
IT011 A3 Laminator	31/08/2021	69.99	69.99	Parish office, Uplands La			
IT012 Brother printer MFCJ6530DW	01/02/2022	237.49	237.49	Parish office, Uplands La			
IT013 Mini body camera with dock x 2	10/08/2020	366.64	366.64	Parish office, Uplands La			
IT014 Wildlife camera		42.98	42.98	Parish office, Uplands La			
IT015 Asus x1500E 15.6 laptop"	15/06/2023	441.66	441.66	Jo's laptop, parish office,			
IT016 Conference microphone XTUGA CM280	18/05/2023	170.82	170.82	Parish office, Uplands La			
IT017 Lone worker device		483.50	483.50	Lone worker device situa			
K001 Kettle	04/02/2019	25.00	25.00	Parish office, Uplands La			

Four Marks Parish Council
Fixed Assets and Long Term Investments

Asset Description	Date Acquired	Purchase Value	Current Value	Location /Responsibility	Estimated Life	Usage/Capacity	Charges
		<u>5,536.06</u>	<u>5,061.06</u>				
Allotments							
LA005 Allotments		1.00	1.00	The land encompassing t			
		<u>1.00</u>	<u>1.00</u>				
Badger Close							
LA001 Land at Badger Close	06/07/2005	1.00	1.00	Badger Orchard			
		<u>1.00</u>	<u>1.00</u>				
Benians Pavilion							
DF001 Defibrillator & cabinet	04/02/2019	1,250.00	1,250.00	Benians Pavillion			
		<u>1,250.00</u>	<u>1,250.00</u>				
Bus Shelters							
BS006 Bus shelter		1.00	1.00	Kingswood Rise			
BS007 Bus shelter		1.00	1.00	Kingswood Rise, Goldcre			
BS008 Bus shelter		1.00	1.00	Travelodge			
		<u>3.00</u>	<u>3.00</u>				
Cemetery							
LA011 Land at the recreation ground		1.00	1.00	Cemetery			
OF011 Bench - wooden	04/02/2019	1.00	1,000.00	Cemetery			
OF014 Lowther bench seat	09/01/2020	606.38	606.38	Cemetery			
OF021 Bench		1,203.00	1,203.00	Cemetery			
SF005 Cemetery gates	04/02/2019	2,624.00	2,624.00	Cemetery			
		<u>4,435.38</u>	<u>5,434.38</u>				

Grant Funded Projects

Four Marks Parish Council
Fixed Assets and Long Term Investments

Asset Description	Date Acquired	Purchase Value	Current Value	Location /Responsibility	Estimated Life	Usage/Capacity	Charges
DF002 Defibrillator & cabinet	04/02/2019	1,250.00	1,250.00	Village Hall			
DF004 Defibrillator & cabinet	01/07/2021	1,250.00	1,250.00	Lymington Barns			
		2,500.00	2,500.00				
Oak Green Parade							
BS001 Bus shelter		6,365.00	8,000.00	Oak Green			
CL001 string lights & connectors	04/02/2019	374.40	374.40	Oak Green			
CL002 Christmas Stars	04/02/2019	570.00	570.00	Oak Green			
CT001 Clock Tower	04/02/2019	3,948.00	4,540.00	Oak Green			
DF003 Defibrillator & cabinet	04/02/2019	1,250.00	1,250.00	Oak Green			
LA003 Land at Oak Green Parade		1.00	1.00	Car park, land surroundin			
LB006 Jubilee bin	02/09/2020	402.03	402.03	Outside Loaf			
LB007 Jubilee bin	02/09/2020	402.03	402.03	Outside the chip shop			
LB008 Slimline stainless steel litter bin		1.00	500.00	Oak Green			
LB009 Slimline stainless steel litter bin		1.00	500.00	Oak Green			
LB009 Slimline stainless steel litter bin		1.00	500.00	Oak Green			
LB009 Slimline stainless steel litter bin		1.00	500.00	Oak Green			
NB003 Wooden Ladder rung sign	04/02/2019	917.30	917.30	Oak Green			
NB004 Notice board, 50% share	04/02/2019	400.00	600.00	Oak Green			
SF003 Wooden & man made bollards, cycle ra	04/02/2019	4,483.20	4,483.20	Oak Green			
SF004 Grit bin	04/02/2019	99.45	99.45	Oak Green			
SF009 Flag pole		1.00	580.00	Oak Green			
		19,217.41	24,219.41				
Open Spaces							
BS002 Bus shelter Arun poly/galv	04/02/2019	4,780.06	4,780.06	A31			
BS003 Bus shelter Arun poly/galv	04/02/2019	3,887.80	3,887.80	A1 The Shrave			
BS004 Bus shelter Arun poly/galv	04/02/2019	3,981.36	3,987.36	Winchester Road by The			

Four Marks Parish Council
Fixed Assets and Long Term Investments

Asset Description	Date Acquired	Purchase Value	Current Value	Location /Responsibility	Estimated Life	Usage/Capacity	Charges
BS005 Bus shelter Arun poly/galv	04/02/2019	3,133.10	3,133.10	Winchester Road opposit			
FE003 Chestnut Fencing	04/02/2019	1,425.00	1,425.00	Lymington Memorial Gre			
LA002 Land on A31		1.00	1.00	Corner of Telegraph Lane			
LA004 Kingswood Copse		1.00	1.00	The Copse			
LA006 Jubilee Green		1.00	1.00	Jubilee Green			
LA017 Land at Swelling Hill Pond		1.00	1.00	Swelling Hill Pond			
LB004 Topsy Royale litter bin	04/02/2019	132.00	132.00	Lymington Memorial Gre			
LB010 Slimline stainless steel litter bin		1.00	500.00	A31 Telegraph Lane			
LB010 Slimline stainless steel litter bin		1.00	500.00	A31 Telegraph Lane			
NB002 Wooden Ladder rung sign	04/02/2019	950.10	950.10	Swelling Hill Pond			
NB005 Notice board	04/02/2019	800.00	800.00	Primary school			
NB007 Notice board, 50% share	05/07/2021	600.00	600.00	Lymington Barns			
NB009 Aluminium green sign	27/01/2020	250.00	250.00	Swelling Hill Pond			
NB010 Footpath & map board	01/09/2021	1,677.36	1,677.36	A31 Telegraph Lane			
NB011 Footpath map	01/09/2021	755.00	755.00	Lymington Memorial Gre			
NB012 Footpath map	01/09/2021	125.00	125.00	Station			
NB013 Wildlife information board	25/05/2022	1.00	950.00	Swelling Hill Pond			
OE001 Speed limit repeater signs x 2	25/05/2022	1.00	7,000.00				
OE001 Speed limit repeater signs x 2	04/02/2019	1.00	7,000.00				
OF010 Classico - bench	04/02/2019	936.00	936.00	Lymington Memorial Gre			
OF012 Kissing gate	04/02/2019	299.00	299.00	Kitwood Lane			
OF013 Kissing gate x 3	04/02/2019	891.00	891.00				
OF015 Lowther bench seat	09/01/2020	606.38	606.38	Swelling Hill Pond			
OF017 Decorative deer and stag bench	02/06/2021	846.00	846.00	A31 Telegraph Lane			
OF018 picnic bench	04/02/2019	1.00	100.00	Swelling Hill Pond			
OF022 Memorial bench (metal)		1,600.00	1,600.00	Clive Hawkins bench			
SF006 Tommy silhouettes x 4	04/02/2019	1,000.00	1,000.00				
SF007 To the pond sign	25/11/2020	125.10	125.10	Lymington Memorial Gre			

Four Marks Parish Council
Fixed Assets and Long Term Investments

Asset Description	Date Acquired	Purchase Value	Current Value	Location /Responsibility	Estimated Life	Usage/Capacity	Charges
SF008 Village sign		1.00	2,500.00	Lymington Memorial Gre			
WM001 War memorial	04/02/2019	1.00	3,197.00	Lymington Memorial Gre			
		28,812.26	50,557.26				
Recreation Ground							
B001 Building		419,768.00	494,179.70	Uplands Lane, recreation			
DB001 30L Fido dog waste bin	04/02/2019	180.60	180.60	Cricket pitch			
DB002 Fido dog waste bin	04/02/2019	180.60	180.60	Far side of football pitch			
DB003 50L Fido dog waste bin	04/02/2019	180.60	180.60	Bowls club			
DB004 50L Fido dog waste bin	04/02/2019	180.60	180.60	Cemetery end football pit			
DB005 Retriever dog waste and bag dispenser	04/02/2019	271.65	271.65	recreation ground			
DB006 30L Fido dog waste bin	04/02/2019	139.67	139.67	Cricket pitch south			
FE001 Closeboard Fencing	04/02/2019	8,808.00	8,808.00	Play area			
FE002 Tennis court and MUGA wired fencing	04/02/2019	26,262.37	26,262.37	Tennis court and MUGA			
FL001 Floodlights	15/04/2021	1,970.09	1,970.09	Recreation ground			
FL002 Security light	15/04/2021	9,012.81	9,012.81	Recreation ground			
LA007 Land at the recreation ground		1.00	1.00	Bowling Green			
LA008 Land at the recreation ground		1.00	1.00	Uplands Lane, access ro:			
LA009 Land at the recreation ground		1.00	1.00	Skate park			
LA010 Land at the recreation ground		1.00	1.00	football pitch			
LA012 Land at the recreation ground		1.00	1.00	Cricket pitch			
LA013 Land at the recreation ground		1.00	1.00	Children's play area			
LA014 Land at the recreation ground		1.00	27,400.00	Tennis courts			
LA015 Land at the recreation ground		1.00	14,900.00	Basketball courts			
LA016 Land at the recreation ground		1.00	6,600.00	Mini court			
LB001 Open litter bin	04/02/2019	232.74	232.74	Recreation ground			
LB002 Topsy Royale litter bin	04/02/2019	145.00	145.00	Tennis courts			
LB003 Topsy Royale litter bin	04/02/2019	145.00	145.00	Football pitch			

Four Marks Parish Council
Fixed Assets and Long Term Investments

Asset Description	Date Acquired	Purchase Value	Current Value	Location /Responsibility	Estimated Life	Usage/Capacity	Charges
LB005 Open litter bin	01/01/2020	232.74	232.74	Recreation ground			
LB011 Slimline stainless steel litter bin		1.00	500.00	Recreation ground			
M001 Cricket roller	05/03/2020	1,350.00	1,350.00	Recreation ground			
NB001 Wooden Ladder rung sign	04/02/2019	1,087.10	1,087.10	Recreation ground			
NB008 Aluminium green sign	27/01/2020	1,000.00	1,000.00	Recreation ground			
OF001 Teen shelter	04/02/2019	9,571.00	9,571.00	Recreation ground			
OF002 Storage container	04/02/2019	800.00	800.00	Recreation ground			
OF003 Caversham gazebo	04/02/2019	3,665.00	3,665.00	Recreation ground			
OF004 Bench seat	04/02/2019	800.00	800.00	Recreation ground			
OF005 Bench seat	04/02/2019	800.00	800.00	Recreation ground			
OF006 Picnic bench	04/02/2019	1.00	100.00	Recreation ground			
OF007 Picnic bench	04/02/2019	1.00	100.00	Recreation ground			
OF009 Self close pedestrian gate	04/02/2019	150.00	150.00	Play area			
OF016 Circular picnic bench	01/03/2021	465.78	465.78	Recreation ground			
OF019 Memorial bench	01/06/2022	1,135.00	1,135.00	Recreation ground			
OF020 Backless benches	01/11/2022	1,027.50	1,027.50	Recreation ground			
PE001 Skate park equipment	04/02/2019	27,000.00	27,000.00	Recreation ground			
PE002 Cantilever swing	04/02/2019	10,197.50	10,197.50	Recreation ground			
PE003 Seesaw (hopper)	04/02/2019	147.00	147.00	Recreation ground			
PE004 Blue circuit apparatus - preschool	04/02/2019	6,253.00	8,336.80	Recreation ground			
PE005 Timber multiplay	04/02/2019	10,200.00	10,200.00	Recreation ground			
PE008 Supernova	04/02/2019	3,284.00	4,327.40	Recreation ground			
PE009 Galaxy rigel climber frame	04/02/2019	6,649.00	7,680.00	Recreation ground			
PE010 Apex	04/02/2019	6,225.00	6,844.20	Recreation ground			
PE011 Balance beams	04/02/2019	820.00	945.00	Recreation ground			
PE012 Aerial runway	04/02/2019	8,867.50	8,867.50	Recreation ground			
PE013 Dino slide & safety matting	04/02/2019	3,249.00	3,249.00	Recreation ground			
PE014 2 seat swing & 2 cradle seats	04/02/2019	1,250.00	1,744.00	Recreation ground			

Four Marks Parish Council
Fixed Assets and Long Term Investments

Asset Description	Date Acquired	Purchase Value	Current Value	Location /Responsibility	Estimated Life	Usage/Capacity	Charges
PE015 Birds nest cradle seat	04/02/2019	2,253.00	2,616.80	Recreation ground			
PE016 Timber swings	04/02/2019	2,443.00	2,443.00	Recreation ground			
PE017 Replacement safety matting	04/02/2019	2,915.55	2,915.55	Recreation ground			
PE018 Replacement safety matting	06/12/2019	5,427.30	5,427.30	Recreation ground			
PE019 Parrot springer	01/08/2020	1,553.00	1,553.00	Recreation ground			
PE020 Fire & rescue truck	01/08/2020	3,576.00	3,576.00	Recreation ground			
PE022 Skate park half pipe	01/04/2020	17,187.50	17,187.50	Recreation ground			
SE001 Goal posts & nets	04/02/2019	1,276.50	1,276.50	Recreation ground			
SE002 Wooden football goal and basketball en	04/02/2019	1,990.00	1,990.00	Recreation ground			
SE003 Assault course - timber	04/02/2019	10,212.05	10,212.05	Recreation ground			
SE004 Table tennis table	04/02/2019	2,970.00	2,970.00	Recreation ground			
SE005 Multi gym - bicycle	04/02/2019	1,114.44	1,114.44	Recreation ground			
SE006 Multi gym - double air walker	04/02/2019	1,748.00	1,748.00	Recreation ground			
SE007 Multi gym - seated leg press	04/02/2019	1,441.10	1,441.10	Recreation ground			
SE008 Multi gym - combination pull down/seat	04/02/2019	2,491.60	2,491.60	Recreation ground			
SE009 Multi gym - balance beams	04/02/2019	1,024.80	1,024.80	Recreation ground			
SE010 Basketball hoop - practice area	04/02/2019	774.00	774.00	Recreation ground			
SE011 MUGA goal ends/ b'ball hoops/ netball p	04/02/2019	9,857.10	9,857.10	Recreation ground			
		643,970.79	773,736.69				
Grand Total:		705,726.90	862,763.80				

Clerks Report and correspondence.

Correspondence.

In addition to newsletters, and circulated updates:

5th April 2024 – enquiry about grant funding from HomeStart – information provided.

10th April 2024 – communication from Metis Homes, circulated to Councillors.

Preparations are underway for the Annual Parish meeting which will be held on the 24th April at Four Marks Village Hall. There is a diverse range of guest speakers booked and there will be an opportunity for residents to ask the Council questions. In terms of the community building, the external agencies that the Council has instructed will be attending to talk about the work that they have done so far.

A second village picnic meeting took place in March and plans are well underway. Councillors are asked to contact Victoria if they can help over the weekend.

The tennis court resurfacing project has almost come to an end, with the final respray to take place when the weather is consistently good. There has been an issue with weeds growing through the service and I will update the Council following a site meeting on the 15th April. Councillors have been asked how people can book and play and they should direct the community to the ClubSpark page which has now been set up. There are options for annual memberships or pay and play. Once the respray has taken place and the new nets are in place, there will be a full launch and publicity drive.

The Council is due to have its annual RoSPA inspection in May and this year, it has been decided to accompany the inspector so that a better understanding of what they are looking for can be achieved.

On the 19th March, NALC published the updated JPAG (Joint Panel on Accountability and Governance). The full guide and summarised recommendations can be found on the NALC website.

**FOUR MARKS PARISH COUNCIL
SCHEDULE OF MEETINGS 2023/2024**

2024									2025			
MEETING	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR
FULL COUNCIL	15th	19th	17th		18th	16th	20th	18th	15th	19th	19th	16th
OPEN SPACE	1st	5th	5th	1st	11th	2nd	6th	4th	1st	5th	5th	2nd
PLANNING COMMITTEE	1st	5th	5th	1st	11th	2nd	6th	4th	1st	5th	5th	2nd
FINANCE & GP	30th		24th			30th			29th			16th
STAFFING COMMITTEE										19th		
COMMUNITY BUILDING PROJECT												

For details of all meetings see notice boards and the website

ANNUAL PARISH	<i>Please note this meeting is for the ELECTORATE, and is not a Parish Council Meeting</i>				23rd
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March Payments

Name	Inv. No	Amount	Payee	REASON
19/02/2024	00296(2)	£ 15,000.00	The Aquatic Consultancy	50% completion bal
04/03/2024	1064	£ 30,000.00	Prestige Tennis Court Surfac	Tennis Ct work
04/03/2024	139674	£ 408.00	DLM Distribution Ltd	Newsletter distribution
27/02/2024	112830	£ 49.98	Cato Computers	ink
29/02/2024	INV-0040	£ 450.00	Colin Kinch	Install Benches
28/02/2024	1795	£ 846.00	Semrah	Feb work
27/02/2024	3611757706	£ 176.00	Hampshire CC	S178 Licence
04/03/2024	February	£ 15.00	FM06	Expense
20/02/2024	#45	£ 420.00	Lightfoot Tree Service	Hedge Trimming
23/02/2024	227T53807	£ 204.52	Biffa	Waste
30/11/2023	November	£ 12.50	FM Village Hall	Env Grp
09/02/2024	117	£ 120.00	MW Allen	Waste
15/02/2024	CD-243105424	£ 1,151.28	Culligan	Fountain Rent
28/03/2024	March	£ 1,566.06	FM04	
28/03/2024	March	£ 908.05	FM06	
28/03/2024	March	£ 431.62	HMRC	
28/03/2024	March	£ 524.26	Hampshire Pension	
29/02/2024	February	£ 27.00	FM Village Hall	feb
12/03/2024	1065	£ 12,000.00	Prestige Tennis Court Surfac	Tennis Ct work
18/03/2024	1066	£ 7,800.00	Prestige Tennis Court Surfac	Tennis Ct work
14/03/2024	57	£ 320.00	Eddie Hodkin	Litter picking
13/03/2024	202402	£ 925.00	RW Sport	Prof Fees
11/03/2024	Table 1	£ 1,221.59	Howard Carpenter	Alltmt Exps
13/03/2024	18094	£ 90.00	Vision ICT	Website Training
12/02/2024	INV-6394	£ 117.60	HALC	Cllr Trg
20/06/2023	6984550979	£39.22	NALC	Cllr Trg
08/03/2024	INV 6366	£ 90.00	HALC	Conference
14/02/2024	S10077174	£ 168.00	Keep Britain Tidy	Signage
Direct Debits				
22/02/2023	24616694	£ 37.92	Talk Talk business	
		£6.00	Lloyds c/card	
24/02/2023	227T41372	£ 150.70	Biffa	
06/03/2023	580468977	£ 207.38	British Gas	
15/02/2024	IV00339695	£ 28.91	SSE	29/02/2024
01/03/2023		£ 60.00	CPRE	
		£ 37.80	Unity trust charge	
		£ 75,610.39		

April Payments to date

<i>Date of invoice</i>	<i>Inv. No</i>	<i>Amount</i>	<i>Payee</i>	<i>REASON</i>	<i>Sort Code</i>
26/03/2024	10909007	£1,751.92	idverde	<i>bin emptying</i>	30-00-09
26/03/2024	10909008	£412.21	idverde	<i>bin emptying</i>	30-00-09
01/03/2024	2636	£420.38	Excel	<i>Alarm cover</i>	20-31-06
22/01/2024	INV-5135	£676.80	Scribe	<i>Accounts software</i>	20-62-68
29/03/2024	INV-7082	£388.80	Wildly Upbeat Printers	<i>Newsletter & Signs</i>	77-25-06
29/03/2024	INV-2352	£1,005.60	RS Fencing etc	<i>Fencing</i>	55-81-26
01/04/2024	SI57245	£1,577.66	Blachere	<i>Christmas Lights</i>	80-46-38
03/04/2024		£5.40	FM06	<i>March Expenses</i>	
Direct Debits					
			Talk Talk business		
26/03/2024		£9.00	Lloyds c/card	<i>Mobile Phone & fee</i>	
01/04/2024		£32.94	British Gas-Lite	<i>Electricity Bowls Club</i>	
01/04/2024		£97.42	British Gas-Lite	<i>Electricity Oak Green</i>	
E89012011002		£172.09	EDF Energy	<i>Electricity Benians</i>	
		£6,550.22			

Agenda Item 14.1

In accordance with Standing Order 9b, Councillor Gebbett has requested that a Motion be added to the Agenda regarding Councillors undertaking paid works for the Council.

Submission from Cllr Gebbett:

Reason for this Proposal - Should this proposal be accepted; it will support the Four Marks Parish Council's integrity and best practise and will also protect the reputation of the councillors.

DRAFT Proposal Wording

"No serving Councillor, or their company will quote for or undertake any paid work for the Four Marks Parish Council. Doing so would give the wrong ethical and moral impression to the public and undermines the integrity of the Parish Council. "

"This does not affect any unpaid Voluntary works by Councillors or recognised local groups and any pre-agreed material expences and/or costs incurred for Councillors and Voluntary groups will be considered within the existing expences processes"

Report from Clerk

On receiving notice of this Motion, HALC were contacted to confirm the legality and implications of this decision. Although not considered to be illegal, the Council must consider the reasoning for this decision and ensure that they are not discriminating against any individual. The reasoning will be recorded in the Minutes if this does go ahead.

I would ask the Council to note that the following checks and balances are already in place to avoid any 'foul play' or inference that Councillors are unfairly being awarded paid works:

- Disclosure of pecuniary interests in accordance with the Localism Act 2011.
- Councillor Code of Conduct which all Councillors have subscribed to which protects integrity and transparency.
- As a matter of practice, this Council redacts any company information from quotes and tenders to prevent any type of bias.

I would recommend that rather than amending Standing Orders, if the Council wishes to go ahead with this Motion on grounds of public perception and to protect credibility, that Councillors resolve together not to apply for any paid positions, unless the works are very specific/niche or an area where there is a lack of available contractors.