



## **FOUR MARKS PARISH COUNCIL**

### **BENCH POLICY**

Four Marks Parish Council welcomes applications to place benches within their open spaces to commemorate a loved one or allow members of the public to make a dedication of their choice. Donated memorial benches can be placed in many of The Council's owned or managed open spaces.

- Jubilee Green
- Swelling Hill Pond
- Four Marks cemetery
- Four Marks recreation ground
- Lymington Bottom Green
- Kingswood Copse
- Green space off Station Approach

The Council will consider only benches made from hardwood; these can be sourced from a reputable contractor who should converse with The Council in order for the application to progress for approval. A supplier can be provided by The Council should it be requested.

#### Maintenance

Donated memorial benches will normally remain on site for a period of ten years, after which time they become available for re-dedication by The Council. During the ten-year period the maintenance and reasonable repairs for the bench will be the responsibility of The Council.

#### Vandalism and Damage

If a bench is damaged beyond repair The Council will remove it. The Council does not hold insurance cover for the damage, loss or destruction of benches. The donor of the seat will be notified if this is the case.

#### Location

The Council will try and accommodate the applicant's preference for the bench location. The Council reserves the right to refuse an application if the preferred location is unsuitable and to offer an alternative site.

At the end of the dedication term, and where it is not possible to contact the seat donor to offer to extend the period or where the seat donor chooses not to renew the donation, The Council may remove the memorial plaque and where reasonably practicable return it to the bench donor. The bench will then be refurbished and made available for reallocation to new donors. It is the responsibility of the donor to notify The Council if your address or contact details change.