

FOUR MARKS PARISH COUNCIL

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Wednesday 3rd April 2024

Dear Councillor

You are hereby summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** to be held on Wednesday 10th April 2024 at 12.00pm at **Four Marks Scout Hut** for the purpose of transacting the following business.

Yours faithfully

Clerk

A G E N D A

1. APOLOGIES FOR ABSENCE

2. OPEN SESSION – PUBLIC PARTICIPATION

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Four Marks Parish Council's Standing Orders 3 (d) – (k), with no individual speaker exceeding a maximum of 3 minutes. All public participation, and the duration of this item will be at the discretion of the Chairman.

At the conclusion of the Open Session, the Council's Standing Orders will be applied.

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless the dispensation has been granted, you may not participate in any discussion of, or vote on, any matter in which you have a pecuniary interest. You must withdraw when the meeting discusses and votes on the matter.

4. COMMITTEE MINUTES

To approve the minutes of the Finance and General Purposes Committee held on 24th January 2024.

5. 2023/24 FINANCIAL YEAR END

To consider the draft reports for the end of the Financial Year:

- Expenditure against budget
- Balance Sheet
- Annual Statement of Accounts (AGAR Pt 2)
- Asset Register
- Earmarked Reserves

To note the potential underspend and consider its allocation (as agreed at budget-setting for 2024/25) to the Neighbourhood Plan

6. FEES AND CHARGES REVIEW

To consider any amendments required to the fees charged to the Benians Committee and the Bowls Club.

7. NEWSLETTER DISTRIBUTION PROBLEM

To discuss a problem with distribution of the recent parish newsletter.

8. REPORT FORMAT

To discuss the report format for all meetings.

9. NEXT MEETING: date of the next meeting to be confirmed

10. EXCLUSION OF PRESS AND PUBLIC

To agree that item 11 should be heard in a closed session as per the legislation below.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.

11. To consider legal advice and next steps relating to a resident's complaint.