

FOUR MARKS PARISH COUNCIL
The Parish Office, Uplands Lane, Four Marks, GU34 5AF

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Wednesday 8th January 2025

Dear Councillor

You are hereby summoned to attend a meeting of the Full Council to be held at Four Marks Village Hall on **Wednesday 15th January 2025 at 7.00pm** for the purpose of transacting the undermentioned business.

Yours faithfully

Clerk

A G E N D A

1. APOLOGIES FOR ABSENCE

2. OPEN SESSION – PUBLIC PARTICIPATION

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Four Marks Parish Council's Standing Orders 3 (d) – (k), with no individual speaker exceeding a maximum of 3 minutes. All public participation, and the duration of this item will be at the discretion of the Chairman.

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, any matter in which you have a pecuniary interest. You must withdraw when the meeting discusses and votes on the matter.

4. FULL COUNCIL MINUTES

To approve the minutes of the Full Council meeting held on Wednesday 18th December 2024.

5. CHAIRPERSON'S REPORT

To receive a report from the Chairperson, as applicable.

6. DISTRICT COUNCILLOR REPORT

To receive a report from the Ward Councillor, as applicable.

7. COMMUNITY FACILITIES COMMITTEE

7.1 To receive updates from Committee Chairman.

7.2 To approve expenditure on an ecology report.

8. OPEN SPACES COMMITTEE

8.1 To note Minutes of the Open Space Committee held on 18th December 2024.

8.2 To discuss tree protection report.

9. PLANNING COMMITTEE

9.1 To note Minutes of meeting held on the 4th December 2024 and receive any updates.

10. CORRESPONDENCE

10.1 To note correspondence.

11. FOR CONSIDERATION

11.1 To agree date for the Annual Parish Meeting.

12. FOR APPROVAL

12.2 To agree a response for the CIL consultant

13. FINANCIAL ITEMS

13.1 To receive and approve the December 2024 payments.

13.2 To receive and authorise January 2025 payments to date.

13.3 Appointment of internal auditor.

13.4 To ratify the outcome of the limited assurance review by the external auditor BDO LLP.

13.5 To note the conclusion of the external audit notice and certificate provided by BDO LLP.

14. TO NOTE EXTERNAL COMMITTEE AND AREA REPRESENTATIVE REPORTS (as applicable)

14.1 Allotments – Cllr Medhurst

14.2 Benians Committee – Cllr Smith

14.3 Oak Green -Cllr Briggs

14.4 Village Hall – Cllr Gebbett

14.5 Highways – Cllrs R Pullen and Medhurst

14.6 EHAPTC – Cllr R Pullen

15. COMMUNITY ENGAGEMENT

15.1 Community Update event.

EXCLUSION OF PRESS AND PUBLIC

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.

16. Next meeting: 19th February 2025