

FOUR MARKS PARISH COUNCIL  
The Parish Office, Uplands Lane, Four Marks, GU34 5AF

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Thursday 19<sup>th</sup> June 2025

Dear Councillor

You are hereby summoned to attend a meeting of the Full Council to be held at **Four Marks Village Hall** on Wednesday 25<sup>th</sup> June 2025 at **7.00pm** for the purpose of transacting the undermentioned business.

Yours faithfully

Locum Clerk

## AGENDA

**1. APOLOGIES FOR ABSENCE**

**2. OPEN SESSION – PUBLIC PARTICIPATION**

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Four Marks Parish Council's Standing Orders 3 (d) – (k), with no individual speaker exceeding a maximum of 3 minutes. All public participation, and the duration of this item will be at the discretion of the Chairman.

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**3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, any matter in which you have a pecuniary interest. You must withdraw when the meeting discusses and votes on the matter.

**4. FULL COUNCIL MINUTES**

To approve the minutes of the Annual Meeting of Council meeting held on Wednesday 21<sup>st</sup> May 2025.

**5. CHAIRPERSON'S REPORT**

To receive a report from the Chairperson, as applicable.

**6. DISTRICT COUNCILLOR REPORT**

To receive a report from the Ward Councillor, as applicable.

**7. APPOINTMENT TO OPEN SPACES COMMITTEE**

To appoint Cllr M Pullen to the Open Spaces Committee

**8. PLANNING COMMITTEE**

**8.1** To note updates of the Planning Committee

**8.2 EHDC-25-0226-HSE** The Old Vicarage, 61 Blackberry Lane, Four Marks, Alton, Hampshire, GU34 5DF Single storey side/rear extension off the existing two storey house linking to the existing garage. Formation of a new flat roof dormer to the front elevation.

**8.3 EHDC-25-0328-FUL** 149 Winchester Road, Four Marks, Alton, Hampshire, GU34 5HY Detached dwelling on land at 149 Winchester Road.

**8.4 20252/004** Land At 103 And To The Rear Of 97 To 105 Blackberry Lane, Four Marks, Alton, Hampshire. NOTIFICATION OF PRE-DECISION AMENDMENT Proposal: Outline application with all matters reserved except for access for creation of new vehicular and pedestrian access from Blackberry Lane, erection of up to 35 dwellings with associated landscaping and parking, Local Area for Play (LAP) and open space

**9. FINANCE & GENERAL PURPOSES COMMITTEE**

**9.1** To receive the draft minutes of the Finance & General Purposes Committee meeting held on 18 June 2025.

**10. FINANCIAL ITEMS.**

**10.1** To receive the following reports for the end of the Financial Year 2024/25:

- Expenditure against budget
- Balance Sheet
- Earmarked Reserves

**10.2** To receive and approve the April & May 2025 payments.

**10.3** To consider the addition of the Locum Clerk to the Unity Trust Bank mandate with “view and submit” access.

**11. TO RECEIVE THE INTERNAL AUDIT REPORT DATED 19 JUNE 2025**

**12. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR) 2024/25**

**12.1** To consider the Annual Governance Statement 2024/25 (AGAR Section 1) and agree responses to the eight assertions therein and agree the wording of the explanation of any “no” responses .

**12.2** To consider and agree the Annual Statement of Accounts 2024/25

**12.3** To consider and complete the conflict of interest with BDO LLP form

**12.4** To note the dates for the Exercise of Public Rights to inspect the Council’s accounts (30 June to 8 August 2025)

**13. ADOPTION OF THE SCHEME OF DELEGATION**

**14 ITEMS FOR DECISION**

**14.1** To accept a quote for the provision of the drainage information required for the Council's detailed planning application for the Benians Pavilion.

**14.2** To allocate up to £6,000 from the EMR for Neighbourhood Plan to the Neighbourhood Plan to cover consultation costs and required modifications to the plan subject to an equal allocation from Medstead Parish Council.

**14.3** To permit the Archery team to hold a BBQ at the Pavilion 5 July 2025

**15. ITEMS FOR CONSIDERATION**

**15.1** Grant Application from Homestart

**15.2** Potential legal costs of drawing up Heads of Terms and LTO for the allotments

**15.3** Oak Green – flytipping; CCTV; renewal of sleepers in the car park and weed treatment of tarmac all around the shops.

**16. TO NOTE EXTERNAL COMMITTEE AND AREA REPRESENTATIVE REPORTS (as applicable)**

**16.1** Allotments -Cllr Medhurst

**16.2** Benians Committee – Cllr Smith

**16.3** Oak Green -Cllr Briggs

**16.4** Village Hall – Cllr Gebbett

**16.5** Highways – Cllrs R Pullen and Medhurst.

**16.6** EHAPTC – Cllrs R Pullen.

**EXCLUSION OF PRESS AND PUBLIC**

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.

**17. Next meeting: 16<sup>th</sup> July 2025.**