

FOUR MARKS PARISH COUNCIL
The Parish Office, Uplands Lane, Four Marks, GU34 5AF

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Thursday 11th September 2025

Dear Councillor

You are hereby summoned to attend a meeting of the Full Council to be held at **Four Marks Village Hall** on Wednesday 17th September 2025 at **7.00pm** for the purpose of transacting the undermentioned business.

Yours faithfully

Locum Clerk

A G E N D A

1. APOLOGIES FOR ABSENCE

2. OPEN SESSION – PUBLIC PARTICIPATION

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Four Marks Parish Council's Standing Orders 3 (d) – (k), with no individual speaker exceeding a maximum of 3 minutes. All public participation, and the duration of this item will be at the discretion of the Chairman.

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, any matter in which you have a pecuniary interest. You must withdraw when the meeting discusses and votes on the matter.

4. FULL COUNCIL MINUTES

To approve the minutes of the ordinary Council meeting held on Wednesday 16th July 2025 and the extraordinary Council meeting held on Monday 28th July 2025.

5. CHAIRPERSON'S REPORT

To receive a report from the Chairperson, as applicable.

6. DISTRICT COUNCILLOR REPORT

To receive a report from the Ward Councillor, as applicable.

7. BENIANS IMPROVEMENT PROJECT

To consider the attached report setting out the business case for improvements to the Benians Pavilion Building and to revisit the Council's decision made at its extraordinary meeting held on Monday 28th July 2025. Specifically to consider the proposal to apply to the Secretary of State for permission to borrow £1,000,000 at a cost of approximately £68,000 a year over 50 years representing a 17% increase in the precept for the financial year 2026/27 being £16 a year for a Band D household.

8. OPTING THE BENIANS PAVILION INTO TAXATION

To consider the attached report from the Locum Clerk.

9. ADOPTION OF THE SCHEME OF DELEGATION

To adopt the Scheme of Delegation initially considered on 16 April 2025.

10. PLANNING COMMITTEE

10.1 To receive the draft minutes of the Planning Committee meetings held on 4 June, 6 August and 3 September 2025

10.2 EHDC-25-1031-TPO - 4 St Faith Close, Four Marks, Alton, Hampshire, GU34 5AY. Silver Birch – removal

10.3 EHDC-25-0928-RES - Oak Tree Cottage Brislands Lane, Four Marks, Alton, Hampshire, GU34 5AE - Variation of condition 4 of 59141 to allow substitution of plans.

- 10.4 EHDC-25-1052-HSE** - Downside Kitwood Road, Four Marks, Alton, Hampshire, GU34 5AS - Proposed kitchen extension and new porch to front of property.
- 10.5 EHDC-25-0931-CONVR** - Land Between Conway & Millfield Alton Lane, Four Marks, Alton, Hampshire - Variation of condition 16 of 60062 to allow substitution of approved floor, elevations and site plans
- 10.6 50216/002** - Land West Of Millfield Alton Lane, Four Marks, Alton, Hampshire, - Outline application - demolition of structures and stables for the construction of up to 100 dwellings with new and improved vehicular and pedestrian access points, parking, public open space, biodiversity area, landscaping, sustainable urban drainage system (SuDS) and associated works. All matters reserved except for a means of access (Access from Blackberry Lane).
- 10.7 EHDC-25-0903-OUT** - Land At 5 Lanes, Four Marks - Outline application for up to 7 dwellings, with all matters reserved
- 10.8 EHDC-25-0372-RES** - Mount Royal, Four Marks, GU34 5AH - Application for the approval of all outstanding reserved matters for the development of 60 residential dwellings with associated parking, landscaping, open space (including play area), infrastructure and works (pursuant to outline permission 56082/004)

10.8 LATE APPLICATIONS

11. FINANCE & GENERAL PURPOSES COMMITTEE

To receive the draft minutes of the Finance & General Purposes Committee meeting held on 18 June 2025.

12. FINANCIAL ITEMS.

12.1 To receive the following reports for the Financial Year 2025/26 to 31 August 2025:

- Expenditure against budget
- Balance Sheet
- Earmarked Reserves

12.2 To receive and approve the payments for July and August 2025.

12.3 To consider amendments to the bank mandate – to alter Cllr R Pullen’s authority to be view and submit so that he can set payments up at the bank and, since Cllr R Pullen, will no longer be authorising to appoint another Councillor to authorise payments at the bank.

13. OPEN SPACES COMMITTEE

13.1 To receive the draft minutes of the Open Spaces Committee meetings held on 6 August and 3 September 2025.

13.2 Upon the recommendation of the Open Spaces Committee to adopt the following policies:

- Climate and Nature Emergency
- The Use of Public Open Space
- Recreation Ground Rules of Use
- Unmanned Aerial Vehicles

13.3 Upon the recommendation of the Open Spaces Committee to consider the following new policies:

- Draft Bench policy
- Draft Food truck policy
- Draft Swelling Hill policy

14. STAFFING COMMITTEE

14.1 To receive the draft minutes of the Staffing Committee held on 20 August 2025

15. TO NOTE EXTERNAL COMMITTEE AND AREA REPRESENTATIVE REPORTS (as applicable)

15.1 Allotments -Cllr Medhurst

15.2 Benians Committee – Cllr Smith

15.3 Oak Green -Cllr Briggs

15.4 Village Hall – Cllr Briggs

15.5 Highways – Cllrs R Pullen and Medhurst.

15.6 EHAPTC – Cllrs R Pullen.

16. Next meeting: 15th October 2025.

EXCLUSION OF PRESS AND PUBLIC

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.