



Thursday 13th November 2025

Dear Councillor

You are hereby summoned to attend a meeting of the Full Council to be held at **Four Marks Village Hall** on Wednesday 19th November 2025 at **7.00pm** for the purpose of transacting the undermentioned business.

Yours faithfully

Locum Clerk

A G E N D A

1. APOLOGIES FOR ABSENCE

2. OPEN SESSION – PUBLIC PARTICIPATION

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Four Marks Parish Council's Standing Orders 3 (d) – (k), with no individual speaker exceeding a maximum of 3 minutes. All public participation, and the duration of this item will be at the discretion of the Chairman.

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, any matter in which you have a pecuniary interest. You must withdraw when the meeting discusses and votes on the matter.

4. FULL COUNCIL MINUTES

To approve the minutes of the ordinary Council meeting held on Wednesday 15th October 2025.

5. CHAIRPERSON'S REPORT

To receive a report from the Chairperson, as applicable.

6. DISTRICT COUNCILLOR REPORT

To receive a report from the Ward Councillor, as applicable.

7. PLANNING COMMITTEE

7.1 To receive the draft minutes of the Planning Committee meeting held on 5 November 2025.

7.2 **EHDC-25-1270-HSE** 43 Blackberry Lane, Four Marks, Alton, Hampshire, GU34 5DF Approval is sought for a single-storey rear / side infill extension

7.3 **EHDC-25-1251-HSE** 1 Gloucester Close, Four Marks, Alton, Hampshire, GU34 5HX construction of detached double garage/workshop and attached single garage. New pitched roof over existing kitchen & proposed porch canopy roof. Following the demolition of existing single & double garages

7.4 **EHDC-25-1276-HSE** Perivale House, 77 Blackberry Lane, Four Marks, Alton, Hampshire, GU34 5DG Replacement of existing flat roof and parapets with a new lean-to roof over an existing single rear projection.

7.5 **EHDC-25-1282-TPO** Fernholt, 84 Blackberry Lane, Four Marks, Alton, Hampshire, GU34 5DJ T3 Beech and T4 Beech - reduce the lateral branches by 2.5m to mitigate against the chance of branch failure.

7.6 Late Applications

7.7 To hear the response of the Planning and Open Spaces Committees regarding the following questions relating to planning application EHDC-25-0055-OUT and agree the Parish Council's position in relation to the same:

- Would the Parish Council permit the creation of a pedestrian access point from the site into the Recreation Ground?
- Would the Parish Council support the installation of a fence on its land to facilitate the continued operation of the Archery Club?

8. COMMUNITY FACILITIES

8.1 To receive an update on progress to date and agree 26 November 2025 as a meeting date for the Community Facilities Committee.

8.2 To approve the quote from the Council's transport and highways consultants (Paul Basham Associates) for works regarding potential alteration to Uplands Lane

9. FINANCIAL ITEMS.

9.1 To receive the following reports for the Financial Year 2025/26 to 31 October 2025:

- Expenditure against budget
- Balance Sheet
- Earmarked Reserves

9.2 To receive and approve the payments for September and October 2025..

10. OPEN SPACES COMMITTEE

To receive the draft minutes of the Open Spaces Committee meetings held 5 November 2025.

11. RISK ASSESSMENT

To review and consider adopting the Risk Assessment for 2025/26 .

12. ITEMS FOR DECISION

12.1 To approve a letter to Football Association re Grass Pitch Maintenance

12.2 To approve the Tree Management Policy

12.3 To approve an application to Police & Crime Commissioners Officer for funding for four speed indicator devices (net cost to council nil)

13. GRANT APPLICATIONS FOR DECISION

13.1 Homestart (deferred from the June & October meetings).

13.2 Four Marks Village Hall

13.3 Citizens Advice East Hampshire

14. CORRESPONDENCE

14.1 Armed Forces Day Convoy 27 June 2026

14.2 Letter from Payroll Provider

14.3 School thanks to Assistant Clerk

15. STAFFING COMMITTEE

15.1 To receive report from the Staffing Committee re staffing arrangements, remuneration and December payday

15. TO NOTE EXTERNAL COMMITTEE AND AREA REPRESENTATIVE REPORTS (as applicable)

15.1 Allotments -to appoint new representative.

15.2 Benians Committee – Cllr Smith

15.3 Oak Green - Cllr Briggs

15.4 Village Hall – Cllr Briggs

15.5 Highways – Cllrs R Pullen and Medhurst.

15.6 EHAPTC – Cllrs R Pullen.

16. Next meeting: 17th December 2025.

EXCLUSION OF PRESS AND PUBLIC

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.