

**FOUR MARKS PARISH COUNCIL**

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Thursday 18<sup>th</sup> September 2025

Dear Councillor

You are hereby summoned to attend a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** to be held on Wednesday 24<sup>th</sup> September 2025 at **7.00pm** at **The Benians Pavilion, Uplands Lane, Four Marks GU34 5AF** when the under mentioned business will be transacted.

Yours faithfully

**Louise Steele**  
**Locum Clerk.**

**A G E N D A****1. APOLOGIES FOR ABSENCE****2. OPEN SESSION – PUBLIC PARTICIPATION**

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Four Marks Parish Council's Standing Orders 3 (d) – (k), with no individual speaker exceeding a maximum of 3 minutes. All public participation, and the duration of this item will be at the discretion of the Chairman.

**3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, any matter in which you have a pecuniary interest. You must withdraw when the meeting discusses and votes on the matter.

**4. COMMITTEE MINUTES**

To approve and sign the minutes of the Finance & General Purposes Committee Meeting held on Wednesday 18<sup>th</sup> June 2025.

**5. FOR DISCUSSION****5.1 2025/26 Financial Year**

To consider a budget monitoring report for the first four months of the 2025/26 Financial Year.

**6. INTERNAL AUDIT REPORT**

6.1 At the request of Full Council (minute 25.108 refers) to review the detailed internal Audit Report dated 19 June 2025 and recommend an action plan to Full Council.

**7. NOTICE OF CONCLUSION OF AUDIT**

7.1 To note that the 2025/26 audit is now complete; to consider the external auditor's report and to agree any recommendation to be made to Full Council when it considers the report.

**8. BUSINESS PLAN FOR BENIANS IMPROVEMENT PROJECT**

To consider the business plan for the Benians Project and to consider the budgetary impact in this and future years.

**9. NEXT MEETING: date to be agreed**