

**FOUR MARKS PARISH COUNCIL**

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Wednesday 22<sup>nd</sup> January 2025

Dear Councillor

You are hereby summoned to attend a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** to be held on Wednesday 29<sup>th</sup> January 2025 at **6.00pm** at the **Benians Pavilion** when the under mentioned business will be transacted.

**Yours faithfully**  
**Jo Tsigarides**  
Clerk.

### **A G E N D A**

**1. APOLOGIES FOR ABSENCE**

**2. OPEN SESSION – PUBLIC PARTICIPATION**

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Four Marks Parish Council's Standing Orders 3 (d) – (k), with no individual speaker exceeding a maximum of 3 minutes. All public participation, and the duration of this item will be at the discretion of the Chairman.

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**3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, any matter in which you have a pecuniary interest. You must withdraw when the meeting discusses and votes on the matter.

**4. COMMITTEE MINUTES**

To approve and sign the minutes of the Finance & General Purposes Committee Meeting held on Wednesday 13<sup>th</sup> November 2024. *(previously circulated)*

**5. FOR DISCUSSION**

**5.1** To discuss current football club arrangements and fees

**5.2** To discuss Allotment Association License to Occupy terms

**6. FOR CONSIDERATION**

**6.1** To review terms of License to Occupy for Benians Committee

**6.2** To review cemetery regulations

**6.3** To review contractor fees and charges for 2025/2026.

**6.4** To note internal audit report and review recommendations

**6.4.1** RFO arrangements and recommendations to Staffing Committee

**6.5** To review earmarked reserves and consider any movement.

**7. FOR APPROVAL**

**7.1** To note and ratify expenditure for alarm sensors

**8. PROCEDURE AND POLICY REVIEW**

**8.1** To allocate areas for asset register

**8.2** To review effectiveness of internal control

**8.3** To discuss policy strategy for future projects

**9. TO NOTE**

**9.1** To receive year to date budget report and bank balances

**10. NEXT MEETING: TBC**

**EXCLUSION OF PRESS AND PUBLIC**

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.