

FOUR MARKS PARISH COUNCIL

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Wednesday 16th April 2025

Dear Councillor

You are hereby summoned to attend a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** to be held on Wednesday 23rd April 2025 at **6.00pm** at the **Benians Pavilion** when the under mentioned business will be transacted.

Yours faithfully

Louise Steele
Locum Clerk.

A G E N D A

1. APOLOGIES FOR ABSENCE

2. OPEN SESSION – PUBLIC PARTICIPATION

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Four Marks Parish Council's Standing Orders 3 (d) – (k), with no individual speaker exceeding a maximum of 3 minutes. All public participation, and the duration of this item will be at the discretion of the Chairman.

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, any matter in which you have a pecuniary interest. You must withdraw when the meeting discusses and votes on the matter.

4. COMMITTEE MINUTES

To approve and sign the minutes of the Finance & General Purposes Committee Meeting held on Wednesday 29th January 2025.

5. FOR DISCUSSION

5.1 2024/25 Financial Year End

To consider the draft reports for the end of the Financial Year:

- Expenditure against budget
- Balance Sheet
- Annual Statement of Accounts (AGAR Pt 2)
- Asset Register
- Earmarked Reserves

To discuss the timetable for preparation of the 2024/25 AGAR

6. TO NOTE

6.1 To note an update (if any) about the Allotment Association License to Occupy terms

6.2 To note an update (if any) terms of License to Occupy for Benians Committee

7. NEXT MEETING: TBC

EXCLUSION OF PRESS AND PUBLIC

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.