

# Four Marks Parish Council

13 February 2025 (2024 - 2025)

## PAYMENTS LIST

| Vouche | Code                          | Date       | Minute | Bank                  | Cheque No    | Description                 | Supplier                    | VAT Type | Net      | VAT    | Total    |
|--------|-------------------------------|------------|--------|-----------------------|--------------|-----------------------------|-----------------------------|----------|----------|--------|----------|
| 317    | Capital Expenditure           | 20/01/2025 |        | Unity Trust Current / |              | Computer Equipment/Laptop   | Cato Computers              | S        | 83.24    | 16.62  | 99.86    |
| 318    | Staff Mileage/Travel          | 20/01/2025 |        | Unity Trust Current / |              | Car Mileage                 | FM06                        | X        | 10.80    |        | 10.80    |
| 318    | Office Expenses               | 20/01/2025 |        | Unity Trust Current / |              | Car Mileage                 | FM06                        | X        | 6.80     |        | 6.80     |
| 320    | Labour/Maintenance - General  | 20/01/2025 |        | Unity Trust Current / |              | Repairs                     | Externiture Ltd             | S        | 295.00   | 59.00  | 354.00   |
| 320    | Materials/Equipment - General | 20/01/2025 |        | Unity Trust Current / |              | Repairs                     | Externiture Ltd             | S        | 858.48   | 171.70 | 1,030.18 |
| 321    | IT                            | 02/01/2025 |        | Unity Trust Current / |              | Licence/Software Support    | Sarah Goudie                | X        | 109.99   |        | 109.99   |
| 322    | Office Expenses               | 31/01/2025 |        | Unity Trust Current / |              | Stationery                  | Acorn Office Supplies       | S        | 5.78     | 1.16   | 6.94     |
| 323    | Capital Expenditure           | 31/01/2025 |        | Unity Trust Current / |              | Computer Equipment/Laptop   | Cato Computers              | S        | 83.24    | 16.62  | 99.86    |
| 324    | Grants & Donations Awarded    | 31/01/2025 |        | Unity Trust Current / |              | Grant                       | Citizens Advice East Hamp   | X        | 200.00   |        | 200.00   |
| 325    | Village Hall Hire             | 31/01/2025 |        | Unity Trust Current / |              | Hall Hire                   | Four Marks Village Hall     | X        | 24.50    |        | 24.50    |
| 326    | Audit Fees                    | 31/01/2025 |        | Unity Trust Current / |              | Internal Audit - Interim    | Lightatouch                 | X        | 562.50   |        | 562.50   |
| 327    | IT                            | 31/01/2025 |        | Unity Trust Current / |              | Email Hosting               | Vision ICT                  | S        | 220.00   | 44.00  | 264.00   |
| 328    | Gross Salaries                | 31/01/2025 |        | Unity Trust Current / |              | Pension Contributions       | Hampshire Pension Fund      | X        | 81.34    |        | 81.34    |
| 328    | ER Pension Contributions      | 31/01/2025 |        | Unity Trust Current / |              | Pension Contributions       | Hampshire Pension Fund      | X        | 300.12   |        | 300.12   |
| 329    | Gross Salaries                | 31/01/2025 |        | Unity Trust Current / |              | Payroll                     | HMRC                        | X        | 96.06    |        | 96.06    |
| 329    | ER NI Contributions           | 31/01/2025 |        | Unity Trust Current / |              | Payroll                     | HMRC                        | X        | 151.57   |        | 151.57   |
| 330    | Gross Salaries                | 31/01/2025 |        | Unity Trust Current / |              | Payroll                     | FM04                        | Z        | 1,238.31 |        | 1,238.31 |
| 331    | Gross Salaries                | 31/01/2025 |        | Unity Trust Current / |              | Payroll                     | FM06                        | X        | 1,096.38 |        | 1,096.38 |
| 332    | Gross Salaries                | 31/01/2025 |        | Unity Trust Current / |              | Payroll                     | FM07                        | X        | 344.13   |        | 344.13   |
| 333    | Waste Removal                 | 31/01/2025 |        | Unity Trust Current / |              | Litter Picking/Cleaning     | Eddie Hodkin                | X        | 280.00   |        | 280.00   |
| 334    | Legal & Professional Fees     | 31/01/2025 |        | Unity Trust Current / |              | Professional Fees           | Fields In Trust             | S        | 150.00   | 30.00  | 180.00   |
| 335    | Training                      | 31/01/2025 |        | Unity Trust Current / |              | Training for Clerk/Staff    | Hampshire Association of L  | S        | 48.00    | 9.60   | 57.60    |
| 336    | Legal & Professional Fees     | 27/01/2025 |        | Unity Trust Current / |              | Planning Application Fee    | East Hants District Council | X        | 1,023.00 |        | 1,023.00 |
| 338    | Telephone & Broadband         | 07/01/2025 |        | Unity Trust Current / | Direct Debit | Telephone/Broadband Charges | Talk Talk Business          | S        | 39.92    | 7.98   | 47.90    |
| 339    | Telephone & Broadband         | 10/01/2025 |        | Unity Trust Current / | Direct Debit | Credit Card Bill            | Lloyds Bank Credit Card     | S        | 5.00     | 1.00   | 6.00     |
| 339    | Bank Charges                  | 10/01/2025 |        | Unity Trust Current / | Direct Debit | Credit Card Bill            | Lloyds Bank Credit Card     | X        | 3.00     |        | 3.00     |
| 340    | Electricity                   | 15/01/2025 |        | Unity Trust Current / | Direct Debit | Electricity Charges         | British Gas                 | L        | 17.09    | 0.85   | 17.94    |
| 341    | Gas                           | 21/01/2025 |        | Unity Trust Current / | Direct Debit | Gas Charges                 | British Gas                 | L        | 92.18    | 4.61   | 96.79    |
| 342    | Electricity                   | 21/01/2025 |        | Unity Trust Current / | Direct Debit | Electricity Charges         | EDF Energy                  | S        | 228.70   | 45.74  | 274.44   |
| 343    | Water Charges                 | 21/01/2025 |        | Unity Trust Current / | Direct Debit | Water Charges               | Castle Water                | S        | 5.09     | 1.02   | 6.11     |
| 344    | Bank Charges                  | 31/01/2025 |        | Unity Trust Current / | Direct Debit | Bank Charges                | Unity Trust Bank            | X        | 11.85    |        | 11.85    |
| 354    | Business Rates                | 27/01/2025 |        | Unity Trust Current / |              | Annual Servicing            | Industrial Heaters (Souther | S        | 368.00   | 73.60  | 441.60   |
| Total  |                               |            |        |                       |              |                             |                             |          | 8,040.07 | 483.50 | 8,523.57 |