

## Supporting Documents for Open Space Committee meeting

6<sup>th</sup> August 2025

### **Agenda item 5.1.1**

The following is an excerpt from Alton Town Council's Open Space policy regarding food trucks:

*ATC will permit the use of their open spaces by street vendors where they can demonstrate that they are carbon neutral. This means, where vehicles or trailers are used for trading purposes, they must not use generators, gas stoves/ovens or keep their engines running (idling). Where vendors are permitted to trade, they will be charged a flat rate of £50 per week regardless of trading times, which will be limited to between the hours of 9am and 6pm each day. Vendors are requested to trade from hardstanding areas wherever possible to avoid damage to grass but must ensure they do not obstruct the use of parking bays or footways. All litter associated with their trade must be removed from site otherwise a charge of £50 will be made for every occasion when the ATC grounds team has to clean up afterwards. Vendors trade at their own risk, and must ensure they carry adequate insurance and all required health and safety and food hygiene certification for their business. This policy will become mandatory from 1st April 2025 for all vendors including those at ATC hosted events and those operated by third parties, with a specific exemption for the Funfair and Circus at the Butts given the nature of their activities. Until such time as this section of the policy comes into effect, traders are requested to seek to minimise the use of generators and diesel engines wherever possible.*

Please see link for their bench policy:

<https://www.alton.gov.uk/wp-content/uploads/2023/10/2023-Open-Spaces-Bench-Sponsorship-Policy.pdf>

### **Agenda item 6.1**

Here is a link to Worth PC pond policy as an example;

[Village Pond Policy](#)

### **Agenda item 7.1**

The following work is required as requested after our recent ROSPA report –

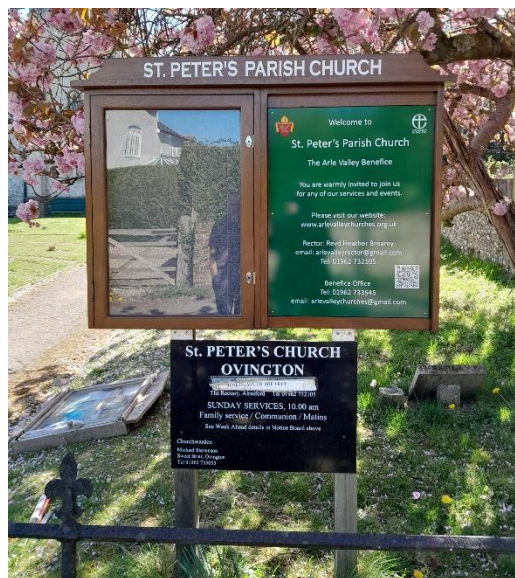
- Dismantle and inspect supporting components on cableway
- Remove basketball nets on courts (x2)
- Remove shackle bolt and check bush and shackle pin wear on basket swing in play area.
- Fix loose roof board on youth shelter in play area.
- Supporting components on Tornado dismantled and inspected and replace one cap. Replace one section of rubber matting to replace broken one.

- Check shackle bolt of toddler swings for wear.
- Remove graffiti from basket swing in skate park and dismantle supporting components and check for wear.

| CONTRACTOR ONE | CONTRACTOR TWO | CONTRACTOR THREE |
|----------------|----------------|------------------|
| £750           | £1800          | £1152            |

## Agenda item 7.2

The Men's Shed have quoted for a hardwood noticeboard (similar to below) approximately £300 but are not insured to fit this themselves. We would need to have the posts fixed at site - Two 4x4 posts concreted in.



## Agenda item 7.3



Four Marks PC - tree safety report - July 20

## Priority One Trees

|                   | Contractor One                                                                                                                                                               | Contractor Two                                                                            | Contractor Three                                            |
|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| Recreation ground | <ul style="list-style-type: none"> <li>• To remove the large dead birch T0431 to ground level, to chip the branches and to stack the logs in habitat piles in the</li> </ul> | Tree Removal T0431<br>Birch - Fell leaving 15ft stem as deadwood habitat.<br><b>£1440</b> | Contractor has included a total for priority 1 works below. |

|               |                                                                                                                                                                       |                                                                                                                                                                         |       |
|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
|               | patch of woodland behind.<br>• We will have to use a 20m MEWP (cherry picker) to safely undertake the work<br><b>£1050+VAT</b>                                        |                                                                                                                                                                         |       |
| Swelling Hill | • To remove the dead hawthorn T0445 at Swelling Hill Pond to ground level and stack the branches and logwood in neat habitat piles in the woodland<br><b>£350+VAT</b> | Tree Removal T0445 Hawthorn - Fell to ground level. All arisings to be chipped and or left in deadwood habitat piles adjacent to base of tree off footpath. <b>£240</b> |       |
| TOTAL         | £1400                                                                                                                                                                 | £1680                                                                                                                                                                   | £1800 |

#### Priority Two Trees

|                   | Contractor One                                                                                                                                                                                                                                                                        | Contractor Two                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Contractor Three                |
|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| Recreation ground | • T0432 Hawthorn - <b>£350+VAT</b><br>• T0433 Large Oak - <b>£450+VAT</b><br>• T0434 Large Oak - <b>£450+VAT</b><br>• T0436 - Ash - <b>£260+VAT</b><br>• Optional extra - Grind out stump of Ash T0436 to prevent it being a trip hazard - <b>£160+VAT</b><br>Total: <b>£1670+VAT</b> | Tree Removal Tree Removal T0432 Hawthorn - Fell to ground level. All arisings to be removed from site. <b>£360</b><br>T0433 Oak - Reduce limb at height of 6m by 4m, Reduce height of stem by 3m to reduce weight. All arisings to be removed from site. Access to neighbouring property required. <b>£540</b><br>Tree Pruning T0434 Oak - Crown lift branches overhanging garden to give 5m clearance. Remove large dead branch hanging at 2m. All arisings to be removed from site. Access to | P2 works total <b>£1950+vat</b> |

|               |                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                           |
|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
|               |                                                                                                                                                                                                                                                                                                                           | neighbouring property required. <b>£0</b><br>Tree Removal T0436<br>Ash - Fell to ground level. All arisings to be removed from site.<br><b>£360.00</b><br><b>Total: £1260</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                           |
| Swelling Hill | <p>Priority 2 trees at Swelling Hill Pond</p> <ul style="list-style-type: none"> <li>• T0441 - Hazel coppice - <b>£200+VAT</b></li> <li>• T0443 - Ash fell - <b>£200+VAT</b></li> <li>• T0444 - Oak deadwood - <b>£250+VAT</b></li> <li>• T0012 - Oak deadwood - <b>£200+VAT</b></li> </ul> <p><b>Total: £850+VAT</b></p> | <p>Tree Removal Tree Pruning T0441 Hazel - Coppice to ground level. All arisings to be chipped and or left in deadwood habitat piles adjacent to base of tree off footpath. <b>£720</b></p> <p>T0442 Ash - Remove dead branch. All arisings to be chipped and or left in deadwood habitat piles adjacent to base of tree off footpath. <b>£120</b></p> <p>Tree Pruning T0443 Ash - Fell to ground level. All arisings to be chipped and or left in deadwood habitat piles adjacent to base of tree off footpath. <b>£120</b></p> <p>Tree Pruning T0444 Oak - Remove major deadwood over footpath up to 6m. All arisings to be chipped and or left in deadwood habitat piles adjacent to base of tree off footpath. <b>£360</b></p> <p>Tree Pruning T0012 Oak - Remove major deadwood over footpath up to 5m. All arisings to be chipped and or left in deadwood habitat</p> | P2 works <b>£1450+vat</b> |

|       |       |                                                                                      |       |
|-------|-------|--------------------------------------------------------------------------------------|-------|
|       |       | piles adjacent to<br>base of tree off<br>footpath. <b>£240</b><br><b>Total £1560</b> |       |
| TOTAL | £2520 | £2820                                                                                | £3400 |

Agenda item 8.1



